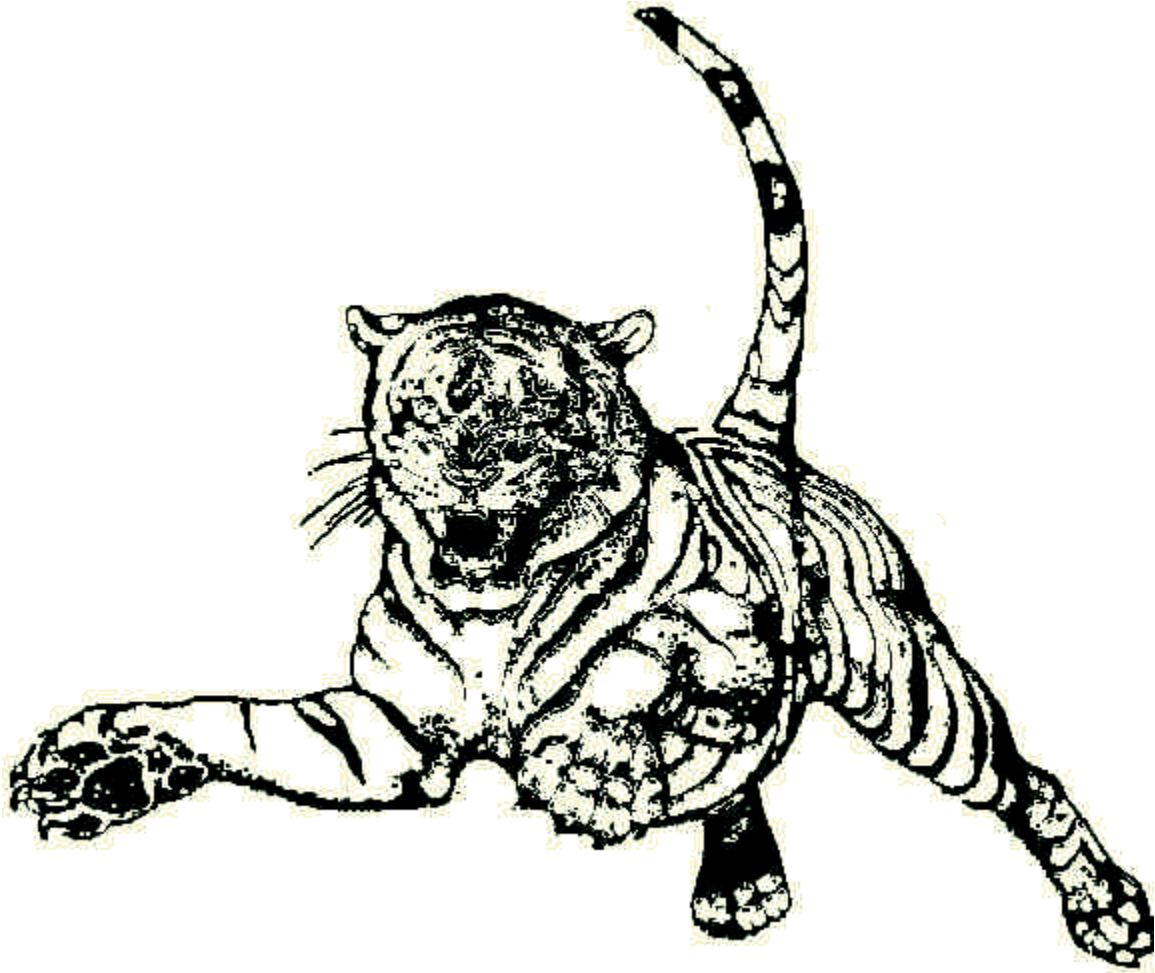


*BISD*  
*Middle/High School*



*2011-2012*

*Parent-Student*  
*Handbook*

**PARENT-STUDENT HANDBOOK  
GRADES 6-12  
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Acknowledgment of Receipt of Bremond I.S.D. Grades 6-12  
Parent-Student Discipline Management Plan

Dear Parent:

Please cut out and return the completed form to your child's campus within ten school days of your child's first day of instruction for this school year. If your response has not been received by that date, we shall assume that you agree with and accept the policies and rules stated. If you have questions relating to the Parent-Student Discipline Management Plan or the Code of Conduct Handbook, please contact the campus principal.

Sincerely,

Mr. Daryl Stuard  
Superintendent of Schools

-----  
The Bremond I.S.D. Parent-Student Discipline Management Plan and Code of Conduct Handbook are available online. My child and I understand the handbook contains information that my child and I may need during the school year. I understand that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the code.

Regarding student records, I understand that the Federal Family Educational Rights and Privacy Act (FERPA) and state law require that "directory information" on my child be released by the District to anyone who requests it unless I object in writing to the release of any or all of this information. I also understand that to be in compliance with the No Child Left Behind Act of 2001, the District will release to military recruiters and institutions of higher education, upon request, the name, address, and telephone listing of my child, unless I direct the District not to release this information without prior written consent, as indicated below. The objection to release any or all directory information must be filed with the principal's office within ten school days of my child's first day of this school year or such information will be released to any such request.

Directory information includes my child's:

1. Name,
2. Address,
3. Telephone listing,
4. Date and place of birth,
5. Photograph,
6. Participation in officially recognized activities and sports,
7. Weight and height of members of athletic teams,
8. Dates of attendance,
9. Grade level,
10. Enrollment status,
11. Honors and awards received in school,
12. Most recent previous school attended,
13. E-mail address. (FL Local), and
14. Identification numbers or identifiers that cannot be used alone to gain access to electronic education records.

In exercising my right to limit release of this information, I have marked through the items of directory information listed that I direct the District not to release without my prior written consent.

**Please sign and date this page and return it to the student's school.**

Student's Name (Please print.): \_\_\_\_\_ Student's Grade: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Response Regarding Release of Student Information to **Military Recruiters**

**Parent:** Please complete the following only if you **do not** want your child's information released to a military recruiter.

I, parent of \_\_\_\_\_ (*student's name*), request that the district **not** release my child's name, address, and telephone number to a military recruiter without my prior written consent.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Response Regarding Release of Student Information to **Institutions of Higher Education**

**Parent:** Please complete the following only if you **do not** want your child's information released to an institution of higher education.

I, parent of \_\_\_\_\_ (*student's name*), request that the district **not** release my child's name, address, and telephone number to an institution of higher education without my prior written consent.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

**Bremont ISD  
Anti-Bullying Education**

Bremont ISD and its stakeholders understand the importance of supporting a safe and bully-free learning environment. Everyone should enjoy our school equally, and feel safe and secure regardless of color, race, gender, religion, popularity, ability, or intelligence. Bullying can involve physical contact such as shoving pushing as well as verbal or emotional distress caused by name-calling, making fun of, etc.

By being better educated, the stakeholders of Bremont ISD agree to:

1. Promote the respect of all students.
2. Immediately report all instances of bullying to a faculty member or campus principal.
3. Support students who have been/are subjected to bullying.
4. Encourage the discussion of anti-bullying education in the classroom.
5. Become aware of the district's policies and practices in regard to bullying. This information can be found in the BISD Student Handbook and Student Code of Conduct.

Our signatures below affirm we are aware of our responsibilities.

**Please sign and date this page and return it to the student's school.**

---

Student Signature

Date

---

Parent Signature

Date

Bremond I.S.D. Electronic Communications and Data Management

Dear Parent:

Your child will be able to participate in the District’s electronic communications system and needs your permission to do so. Your child will be able to communicate with other schools, colleges, organizations, and individuals around the world through Internet and other electronic information systems/networks.

The Internet is a network of networks. Through the District’s electronic communications systems, your child will have access to hundreds of databases, libraries, and computer services all over the world.

With this educational opportunity also comes responsibility. It is important that you and your child read the enclosed District policy, administrative regulations, and agreement form and discuss these requirements together. Inappropriate system use will result in the loss of the privilege to use this educational tool.

Please note that the Internet is an association of diverse communication and information networks. It is possible that your child may run across areas of adult content and some material you might find objectionable. While the District will take reasonable steps to preclude access to such material and does not encourage such access, it is not possible for us to absolutely prevent such access.

Sincerely,

Mr. Daryl Stuard  
Superintendent

-----  
Parent & Student Agreement for Participation in an Electronic Communications System

Student’s Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Agreement:

I have read the District’s electronic communications system policy and administrative regulations and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access.

Student’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Agreement:

I have read the District’s electronic communications system policy and administrative guidelines. In consideration for the privilege of using the District’s electronic communications system, and in consideration for having access to the public network, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child’s use of, or inability to use, the system, including, without limitation, the type of damage identified in the District’s policy and administrative regulations.

\_\_\_\_\_ Yes, I give permission for my child to participate in the District’s electronic communications system and certify that the information contained on this form is correct.

\_\_\_\_\_ No, I do not give permission for my child to participate in the District’s electronic communications system.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\*The student agreement must be renewed each academic year.

**Please sign and date this page and return it to the student’s school.**

## Electronic Communication and Data Management

### CQ (LOCAL)

The Superintendent or designee shall implement, monitor, and evaluate electronic media resources for instructional and administrative purposes.

### Availability of Access

Access to the District's electronic communications system, including the Internet, shall be made available to students and employees exclusively for instructional and administrative purposes and in accordance with administrative regulations. Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to comply with such regulations and guidelines. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with District policies. [See DH, FNC, FNCJ, FO, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary action by the District.

### Monitored Use

Electronic mail transmissions and other use of the electronic communications system by students and employees shall not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use for educational or administrative purposes.

### Disclaimer of Liability

The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions, user's mistakes or negligence, or cost incurred by users. The District shall not be responsible for ensuring the accuracy or usability of any information found on the Internet.

### CQ(R)

### Vandalism Prohibited

Any malicious attempt to harm or destroy District equipment or materials, data of another user of the District's system, or any of the agencies or other networks that are connected to the Internet is prohibited. Deliberate attempts to degrade or disrupt system performance may be viewed as violations of District policy and administrative regulations and, possibly, as criminal activity under applicable state and federal law. This includes, but is not limited to, the uploading or creating of computer viruses.

Vandalism as defined above will result in the cancellation of system use privileges and will require restitution for costs associated with system restoration, hardware, or software costs.

### Forgery Prohibited

Forgery or attempted forgery of electronic mail messages is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberate interference with the ability of other system users to send/receive electronic mail is prohibited.

## Information Content/Third-Party Supplied Information

Systems users and parents of students with access to the District's system should be aware that use of the system may provide access to other electronic communications systems in the electronic network that may contain inaccurate and/or objectionable material.

A student knowingly bringing prohibited material into the school's electronic environment will be subject to a suspension and/or a revocation of privileges on the District's system and will be subject to disciplinary action in accordance with the Student Code of Conduct.

An employee knowingly bringing prohibited materials into the school's electronic environment will be subject to disciplinary action in accordance with District policies.

## Network Etiquette

System users are expected to observe the following network etiquette:

1. Be polite; messages typed in capital letters are the computer equivalent of shouting and are considered rude.
2. Use appropriate language; swearing, vulgarity, ethnic or racial slurs, and any other inflammatory language are prohibited.
3. Pretending to be someone else when sending/receiving messages is considered inappropriate.
4. Transmitting obscene messages or pictures is prohibited.
5. Revealing personal addresses or phone numbers of the user or other is prohibited.
6. Using the network in such a way that would disrupt the user of the network by other users is prohibited.

## Termination/Revocation of System User Account

The District may suspend or revoke a system user's access to the District's system upon violation of District policy and/or administrative regulations regarding acceptable use.

Termination of an employee's account or of a student's access will be effective on the date the principal or District coordinator receives notice of student withdrawal or of revocation of system privileges, or on a future date if so specified in the notice.

## Disclaimer

The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether express or implied, including, without limitations, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected.

Options, advice, services, and all other information providers, service providers, or other third party individuals in the system are those of the providers and not the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications systems.



**WELCOME TO BREMOND I.S.D.**

Grades 6-12

The policies and procedures contained in this handbook are designed to help the school run smoothly so you will have a successful year in Bremond I.S.D. This information has been carefully prepared to help all students adjust to our school, and become an integral part of it.

Your teachers are eager to help you prepare for a successful adult life, so study hard. Along with your studies, get involved in co/extra curricular activities. The activities are designed to help you enjoy school life. Remember that your success is directly related to your efforts.

The Student Handbook is designed to be in harmony with Board policy and the Student Code of Conduct adopted by the Board. Please be aware this document is updated annually, while policy adoptions and revision is an ongoing process. Changes in policy that affect student handbook provisions will be communicated by newsletters and other communications to students and parents. These changes will generally supersede the provisions found in this handbook and made obsolete by newly adopted policy.

In case of conflict between a Board policy or the Student Code of Conduct and provisions of student handbooks, provisions of policy or the Student Code of Conduct most recently adopted by the Board shall prevail.

Parents become familiar with all of your child's school activities and with the academic programs, including special programs offered in the District. Discuss with the counselor or principal questions, concerning placement, assignments, or early graduation, along with other options available to the child. Monitor your child's academic progress and contact teachers as needed.

To schedule a telephone or in-person conference with a teacher, counselor, or principal, please call the school office at (254) 746-7145 for an appointment. Teachers will usually arrange to return the call or meet with the parent during his or her conference period or at a mutually convenient time before or after school.

Lastly, no handbook can cover all situations. In cases where the handbook does not cover a particular situation, decisions of the administration will prevail.

Daryl Stuard	Superintendent
Harold Schroeder	H.S. Principal
John Burnett	M.S. Principal

**PURPOSE OF RULES AND REGULATIONS**

Rules and regulations are necessary for the smooth operation of any institution. It is the policy of our school to have as few regulations as possible. Most rules are not made until it seems advisable for the good of the pupils themselves. The good citizen with a sincere desire to cooperate in all matters for the best interest of the school, will be seldom aware of the existence of such rules, because of his/her high standards will not conflict with them. The students of BREMOND I.S.D. consistently observe most of the regulations listed here, but they are in written form so that all students may be well informed. It also provides parents and other interested persons information regarding how our school is organized and operated.

**BREMOND INDEPENDENT SCHOOL DISTRICT**

**BOARD OF TRUSTEES**

President	Randy Yanowski
Vice-President	Gary Johnson
Secretary	Nikki Screws
Member	Mark Drymalla
Member	Donald Johnson
Member	Michelle Yezak
Member	David Kujawa

School Board regular meetings are held on the third Monday of each month, times are subject to change. Notices and agendas are posted on the doors to the Administration offices.

**ADMINISTRATION**

Superintendent	Daryl Stuard
High School Principal	Harold Schroeder
Middle School Principal	John Burnett
Elementary Principal	Ronnie Groholski
Counselor	Rosemary Wilganowski

B.I.S.D. Phone Number

(254) 746-7145

Fax Number

(254) 746-7726

Web Site

<http://www.bremondisd.net>

The district's policy manual may be viewed at the website address.

# Bremond ISD School Calendar 2011-2012

**August 2011** 1

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

**September 2011** 2

S	M	T	W	Th	F	Sa
			1	2	3	
	4	5	6	7	8	9
	10	11	12	13	14	15
	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30			

**October 2011** 3

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**Codes**

- New Teacher Orientation
- Staff Development
- Work Day
- Holiday
- Bad Weather Day
- Beginning of 6 weeks
- Ending of 6 weeks
- Early Release

**November 2011** 4

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	

**December 2011** 5

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**January 2012** 6

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**Reporting Periods**

- 1st Six Weeks 34 days
- 2nd Six Weeks 25 days
- 3rd Six Weeks 22 days
- 4th Six Weeks 34 days
- 5th Six Weeks 32 days
- 6th Six Weeks 30 days
- Total School Days 177 days
- Prep/In-service 10 days
- Total Days 187 days

**February 2012** 7

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29		

**March 2012** 8

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**April 2012** 9

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	

**Student Holiday**

- Labor Day - 1 day
- Thanksgiving - 3 days
- Christmas - 10 days
- Martin Luther King - 1 day
- Spring Break - 5 days
- Good Friday - 1 day

**May 2012** 10

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**June 2012** 11

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**July 2012** 12

S	M	T	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

**BREMOND INDEPENDENT SCHOOL DISTRICT**  
**SCHOOL CALENDAR**  
**2011-2012**

August 8-----	New Teacher Orientation
August 9,10,11,12,15,16,17,18,19,-----	Teacher Inservice/Prep
August 22-----	First Day of School, First day of First Six Weeks
September 5-----	Labor Day Holiday
October 7-----	End of First Six Weeks (34 days)
October 10-----	Begin Second Six Weeks
November 11-----	End of Second Six Weeks (25 days)
November 14-----	Begin Third Six Weeks
November 23,24,25-----	Thanksgiving Holidays
December 16-----	End of Third Six Weeks (22 days)/1 <sup>st</sup> Semester (81 days)
Dec. 19-Dec. 30-----	Christmas & New Years Holidays
January 2-----	Begin Fourth Six Weeks
January 16-----	Martin Luther King Holiday
February 17-----	End of Fourth Six Weeks (34 days)
February 20-----	Begin Fifth Six Weeks
March 12-16-----	Spring Break
March 23-----	Bad Weather Day
March 26-----	Bad Weather Day
April 6-----	Good Friday
April 13-----	End of Fifth Six Weeks (32 days)
April 16-----	Begin Sixth Six Weeks
May 25-----	End of Sixth Six Weeks (30 days)/2 <sup>nd</sup> Semester (96 days)
May 25-----	H.S. Graduation
May 26-----	Teacher Prep

**All TAKS testing dates are listed on the following pages.**

**2011-2012 STUDENT ASSESSMENT TESTING CALENDAR**

DATES SUBJECT TO CHANGE

Revised July 6, 2011

**2011-2012 Training**

Jan 10-11, 2012	Test administration training for ESC personnel	
Jan 27, 2012	Completion date for training of school district testing personnel by ESCs	
Jan 30, 2012	Starting date for training of TELPAS supplemental support providers	

**2011 Assessments**

Test Date(s)	STAAR Alternate	STAAR Alternate assessment tool becomes accessible to administrators.	Report Date(s)*
Oct 12 (Wed)	STAAR		
Oct 18 (Tues)		Exit Level ELA (test) Exit Level ELA-Online (test) Exit Level Mathematics (test) Exit Level Mathematics-Online (test)	
Oct 19 (Wed)		Exit Level Science (test) Exit Level Science-Online (test)	By Dec 2, 2011
Oct 20 (Thurs)		Exit Level Social Studies (test) Exit Level Social Studies-Online (test)	
Oct 21 (Fri)		Exit Level Social Studies-Online (test)	

**2012 Assessments**

NAEP Assessments (selected sample)			
Assessment Windows Throughout Year	Long-term trend (9, 13, and 17 year olds)		

Assessment Window	STAAR Alternate	STAAR Alternate assessment window	Grades 3-8 by May 23, 2012 EOC by June 8, 2012
-------------------	-----------------	-----------------------------------	---

\* Results will be posted online approximately five days before the date indicated. Districts must notify students and parents of test results according to the schedule outlined in the District and Campus Coordinator Manual.  
† Includes TAKS (Accommodated)

2011-2012 STUDENT ASSESSMENT TESTING CALENDAR

Test Date(s)	STAAR	TAKS / TAKS-M	Report Date(s)
Mar 5 (Mon)		Exit Level Social Studies (retest) Exit Level Social Studies-Online (retest) TAKS Grade 10 ELA TAKS Exit Level ELA TAKS-M Grade 10 ELA TAKS-M Grade 11 ELA*	By Apr 20, 2012 By May 23, 2012
Mar 7 (Wed)		Exit Level ELA (retest) Exit Level ELA-Online (retest) Make-up session for Grade 10 ELA	By Apr 20, 2012
Mar 8 (Thurs)		Exit Level Mathematics (retest) Exit Level Mathematics-Online (retest)	By May 23, 2012
Mar 9 (Fri)		Exit Level Science (retest) Exit Level Science-Online (retest)	By Apr 20, 2012
Assessment Window Mar 19-Apr 11	Grades K-12 TELPAS Listening, Speaking, Reading, and Writing	TELPAS	By May 11, 2012
Mar 26 (Mon)	STAAR/STAAR Modified English I Writing English III Writing <sup>†</sup> Grade 4 Writing (English and Spanish) Day 1 Grade 7 Writing Day 1	TAKS <sup>†</sup>	By June 8, 2012 By May 23, 2012
Mar 27 (Tues)	Grade 5 Mathematics (English <sup>‡</sup> and Spanish) Grade 8 Mathematics <sup>‡</sup> English I Reading English III Reading <sup>††</sup>		By Apr 18, 2012**
Mar 28 (Wed)	Grade 4 Writing (English and Spanish) Day 2 Grade 7 Writing Day 2 Grade 8 Reading (English and Spanish) English II Writing		By May 23, 2012 By Apr 18, 2012** By June 8, 2012
Mar 29 (Thurs)	English II Reading		By June 8, 2012
Mar 30 (Fri)	All make-up sessions for assessments scheduled to be administered from Mar 26-29, 2012, must be completed by this date.		

\* Results will be posted online approximately five days before the date indicated. Districts must notify students and parents of test results according to the schedule outlined in the District and Campus Continuation Manual.

\*\* 10 working days after the testing contractor receives the scoreable materials

‡ Includes STAAR L

† Includes TAKS (Accommodated)

†† No STAAR Modified assessments available

• For students receiving special education services, the AAD committee will continue to determine a student's graduation requirements.

Revised  
July 9, 2011

**2011-2012 STUDENT ASSESSMENT TESTING CALENDAR**

DATE SUBJECT  
10 CHANGE

Test Date(s)	STAAR/STAAR Modified	TAKS / TAKS-M	Report Date(s)*
Apr 23 (Mon)		TAKS LAT Grade 10 Mathematics	By May 23, 2012
		TAKS-M LAT Grade 10 Mathematics	
Apr 24 (Tues)	Grades 3-4 Mathematics (English <sup>†</sup> and Spanish) Grades 6-7 Mathematics <sup>‡</sup>	TAKS Grade 10 Mathematics	By May 16, 2012
		TAKS-M Grade 10 Mathematics	
Apr 25 (Wed)	Grades 3-4 Reading (English and Spanish) Grades 6-7 Reading	TAKS LAT Grade 10 ELA**	By May 23, 2012
		TAKS-M LAT Grade 10 ELA**	
Apr 26 (Thurs)	Grade 6 Science (English <sup>†</sup> and Spanish) Grade 8 Science <sup>‡</sup>	Exit Level ELA (test)	By May 16, 2012
		Exit Level ELA-Online (test)	
Apr 27 (Fri)	Grade 8 Social Studies <sup>‡</sup>	TAKS Exit Level Mathematics	By May 23, 2012
		TAKS-M Grade 11 Mathematics	
Apr 28 (Sat)	All make-up sessions for assessments scheduled to be administered on Apr. 23-27, 2012, must be completed by this date.	Exit Level Mathematics-Online (test)	By May 16, 2012
		Exit Level Science (test)	
Apr 29 (Sun)		Exit Level Science-Online (test)	By May 16, 2012
		Exit Level Social Studies (test)	

\* Renter will be posted online approximately five days before the date indicated. Districts must notify students and parents of test results according to the schedule outlined in the District and Campus Coordinator Manual.  
<sup>‡</sup> Includes STAAR II  
<sup>†</sup> Includes TAKS (Accommodated)  
 • For students receiving special education services, the ARD committee will continue to determine a student's graduation requirements.  
 •• The TAKS LAT grade 10 ELA is administered Apr 24 and 25. For grade 10 TAKS-M LAT ELA, the LPAC and ARD Committee determine in advance whether to provide a two-day administration.

Revised July 9, 2011  
**2011-2012 STUDENT ASSESSMENT TESTING CALENDAR**  
 DATES SUBJECT TO CHANGE

Test Date(s)	STAAR/STAAR Modified	Report Date(s) <sup>5</sup>
Assessment Window May 7-May 18	Algebra I Biology World Geography	Algebra II <sup>††</sup> Physics <sup>††</sup> U.S. History <sup>††</sup>
May 19 (Sat)	All make-up sessions for assessments scheduled to be administered from May 7-18, 2012, must be completed by this date.	
Assessment Window July 9-July 13	Algebra I Biology World Geography	Algebra II <sup>††</sup> Physics <sup>††</sup> U.S. History
July 13 (Fri)	All make-up sessions for assessments scheduled to be administered from July 9-13, 2012, must be completed by this date.	
July 9 (Mon)	English I Writing English III Writing	Exit Level ELA (retest) Exit Level ELA-Online (retest)
July 10 (Tues)	English I Reading English III Reading	Exit Level Mathematics (retest) Exit Level Mathematics-Online (retest)
July 11 (Wed)	English II Writing	Exit Level Science (retest) Exit Level Science-Online (retest)
July 12 (Thur)	English II Reading	Exit Level Social Studies (retest) Exit Level Social Studies-Online (retest)
July 13 (Fri)	All make-up sessions for assessments scheduled to be administered from July 9-13, 2012, must be completed by this date.	

\* Results will be posted online approximately five days before the date indicated. Districts must notify students and parents of their results according to the schedule outlined in the District and Campus Coordinator Manual.  
<sup>4</sup> Includes STAAR L.  
<sup>†</sup> Includes TAKS (Accommodated)  
<sup>††</sup>No STAAR Modified assessments available

Revised 06/02/11

## FREEDOM FROM DISCRIMINATION

The District believes that all students learn best in an environment free from harassment and that their welfare is best served when they can work free from discrimination. Students are expected to treat other students and District employees with courtesy and respect; to avoid any behaviors known to be offensive and to stop those behaviors when asked or told to stop. District employees are expected to treat students with courtesy and respect.

The Board has established policies and procedures to prohibit and promptly respond to inappropriate and offensive behaviors that are based on a person's race, religion, color, national origin, gender, sex, or disability. [See policy FFH] Prohibited harassment, in general terms, is conduct so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance. A copy of the District's policy is available in the principal's office and in the Superintendent's office or the District's website at bremondisd.net.

Examples of prohibited discrimination may include, but are not limited to, offensive or derogatory language directed at a person's religious beliefs or practices, accent, skin color, or need for accommodation; bullying, threatening or intimidating conduct; offensive jokes, name-calling, slurs, or rumors, physical aggression or assault; graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property. Examples of prohibited sexual harassment may include touching private body parts or coercing physical contact that is sexual in nature; sexual advances; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact not reasonably construed as sexual in nature. However, romantic and other inappropriate social relationships, as well as all sexual relationships, between students and District employees are prohibited, even if consensual.

Any student who believes that he or she has experienced prohibited harassment should immediately report the problem to a teacher, counselor, and principal or other district employee. The report may be made by the student's parent.

To the extent possible, the district will respect the privacy of the student; however, limited disclosures may be necessary to conduct a thorough investigation and to comply with law. Allegations will be promptly investigated. The district will notify the parents of any student alleged to have experienced prohibited harassment by an adult associated with the district, or by another student, the district will notify the parents of the student alleged to have experienced the prohibited harassment when the allegations, if proven, would constitute "sexual harassment" or "other prohibited harassment" as defined by board policy.

If the district's investigation indicates that prohibited harassment occurred, appropriate disciplinary or corrective action will be taken to address the harassment. The district may take disciplinary action even if the conduct that is the subject of the complaint did not rise to the level of harassment prohibited by law or policy.

Retaliation against a person who makes a good faith report of prohibited harassment is prohibited. A person who makes a false claim or offers false statements or refuses to cooperate with a district investigation, however, may be subject to appropriate discipline.

A student or parent who is dissatisfied with the outcome of the investigation may appeal in accordance with policy FNG.

In its efforts to promote nondiscrimination, the District makes the following statements:

Bremond ISD does not discriminate on the basis of race, religion, color, national origin, gender, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. Daryl Stuard, Superintendent, at 601 W. Collins Street, Bremond, Texas 76629, (254)746-7145, has been designated to coordinate compliance with these freedom from discrimination requirements.

## **SERVICES FOR THE HOMELESS AND TITLE I PARTICIPANTS**

For information regarding coordinating services for:

- Homeless students contact Ronnie Groholski at 254-746-7145.
- Parents of students participating in Title programs contact Ronnie Groholski at 254-746-7145

## **STUDENT TRANSPORTATION**

For information regarding Bus routes and student transportation contact Ronnie Groholski at 254-746-7145.

## **PHILOSOPHY**

The purpose and intent of the Bremond Independent School District is to direct the students in their learning experiences and activities, both individually and collectively, so that they will be prepared to successfully meet the problems of life in our competitive democratic society. A fundamental premise underlying our democratic way of life is a belief in the intrinsic worth of every individual. Therefore, we believe that all members of our free society must be provided the opportunity for development of their individual capabilities through education. Another fundamental premise at the heart of civilized society is a respect for excellence. The intent of the Bremond Independent School District is to provide a learning environment, which will encourage the development of individual potential, desire for excellence, and a sense of responsibility to self and society. It is toward this purpose that trustees, administrators, teachers and support staff dedicate their efforts in providing each student with intellectually stimulating instruction of the highest quality together with the guidance required to further student's abilities and potential.

The Bremond Independent School District bases its educational philosophy on the following beliefs:

Each child is a unique and valuable person who should be respected as an individual.

There is a need for a school environment which is administratively flexible enough to allow the student to experience success and develop to his or her potential both mentally and physically.

Each student will benefit from communication and cooperation among students, staff, teachers, administrators, parents, and community.

In keeping with these beliefs, the Bremond Independent School District seeks to provide opportunities that are consistent with the abilities and potential of all students by constantly reviewing and upgrading facilities, materials, equipment and instructional programs.

Bremond Independent School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

### **Notification of Rights under FERPA For Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2) The right to request the amendment of the student's education records that the parent, or eligible student believes are inaccurate. Parents or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal [or appropriate school

- official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]
  - 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

[NOTE: In addition, a school may want to include its directory information public notice, as required by 99.37 of the regulations, with its annual notification of rights under FERPA.]

## **Notification of Rights under the Protection of Pupil Rights Amendment (PPRA)**

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sexual behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom the student has a close family relationships;
  6. Relationships privileged under law, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility or to receive financial assistance under such a program.
  
- *Receive notice of and deny permission for your child’s participation in –*
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
  
- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Bremond ISD has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. BISD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. BISD will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. BISD will make this notification to parents at the beginning of the school year if the district has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys.

Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.

- Any non-emergency, invasive physical examination or screening as described above.

**As a parent, you may:**

- Request information regarding the professional qualifications of your child's teachers, including whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher has an emergency permit or other provisional status for which state requirements have been waived; and undergraduate and graduate degree majors, graduate certifications, and the field of study of the certification or degree. You also have the right to request information about the qualifications of any paraprofessional who may provide services to your child.
- Review teaching materials, textbooks, and other teaching aids and instructional materials used in the curriculum and to examine tests that have been administered to your child.
- Review your child's student records. These records include:
  - Attendance records,
  - Test scores,
  - Grades,
  - Disciplinary records,
  - Counseling records,
  - Psychological records,
  - Applications for admission,
  - Health and immunization information,
  - Other medical records,
  - Teacher and counselor evaluations,
  - Reports of behavioral patterns, and
  - State assessment instruments that have been administered to your child.
- Grant or deny any written request from the District to make a video or voice recording of your child. State law, however, permits the school to make a video or voice recording without parental permission for the following circumstances:
  - When it is to be used for school safety;
  - When it relates to classroom instruction or a co-curricular or extracurricular activity; or
  - When it relates to media coverage of the school.
- Remove your child temporarily from the classroom, if an instructional activity in which your child is scheduled to participate conflicts with your religious or moral beliefs. The removal cannot be for the purpose of avoiding a test and may not extend for an entire semester. Further, your child must satisfy grade-level and graduation requirements as determined by the school and by the Texas Education Agency.
- Remove a student from Human Sexuality instruction. As a part of the district's curriculum, students receive instruction related to human sexuality. The school Health Advisory Council (SHAC) is involved with the selection of course materials for such instruction. State law requires that any instruction related to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired immune deficiency syndrome must:
  - Present abstinence from sexual activity as the preferred choice of behavior in relationship to all sexual activity for unmarried persons of school age;
  - Devote more attention to abstinence from sexual activity than to any other behavior;
  - Emphasize that abstinence is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases, and the emotional trauma associated with adolescent sexual activity;
  - Direct adolescents to a standard of behavior in which abstinence from sexual activity before marriage is the most effective way to prevent pregnancy and sexually transmitted diseases; and

- If included in the content of the curriculum, teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.

As a parent, you are entitled to review the curriculum materials. In addition, you may remove your child from any part of this instruction with no academic, disciplinary, or other penalties. You may also choose to become more involved with the development of curriculum used for this purpose by becoming a member of the district's SHAC. Please see the campus principal for additional information.

- Request that your child be excused from participation in the daily recitation of the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag. The request must be in writing. State law does not allow your child to be excused from participation in the required minute of silence or silent activity that follows. [See policy EC legal]
- Request that your child be excused from recitation of a portion of the Declaration of Independence. State law requires students in social studies classes in grades 3-12 to recite a portion of the text of the Declaration of Independence during Celebrate Freedom Week unless (1) you provide a written statement requesting that your child be excused, (2) the District determines that your child has a conscientious objection to the recitation, or (3) you are a representative of a foreign government to whom the United States government extends diplomatic immunity. [See policy EHBK]
- Request in writing as a non-custodial parent, that he or she be provided for the remainder of the school year a copy of any written notice usually provided to a parent related to misconduct that may involve placement in a Disciplinary Alternative Education Program (DAEP) or expulsion. [See policy, FO (Legal)] and the Student Code of Conduct.
- Request classroom assignment for multiple birth siblings. If your children are multiple birth siblings (e.g., twins, triplets, etc.) assigned to the same grade and campus, you may request that they be placed either in the same classroom or in separate classrooms. Your written request must be submitted no later than the 14<sup>th</sup> day after the enrollment of your children. [See policy FDB(LEGAL).]

**As a parent, you have the right:**

- Request the transfer of your child to another classroom or campus if your child has been determined by the [board or its designee] to have been a victim of bullying as the term is defined by Education Code 25.0341. Transportation is not provided for a transfer to another campus. See the [superintendent or designee] for information.
- Request the transfer of your child to attend a safe public school in the district if your child attends school at a campus identified by TEA as persistently dangerous of id your child has been a victim of a violent criminal offense while at school or on school grounds. [See policy FDD (LOCAL) ]
- Request the transfer of your child to a neighboring district if your child has been the victim of a sexual assault by another student on the same campus, whether that assault occurred on or off campus, and that student has been convicted of or placed on deferred adjudication for that assault. [See policy FDD (Legal) and (Local)]
- The district will seek parental consent before displaying students' artwork, special projects, and photographs taken on the District's Web site, in printed material, by video, or any other method of mass communication.

*Parents who believe their rights have been violated may file a complaint with*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5901

### **Parents of Students who speak a Primary Language Other than English**

A student may be eligible to receive specialized support if his or her primary language is not English, and the student has difficulty performing ordinary class work in English. If the student qualifies for these extra services, the Language Proficiency Assessment Committee (LPAC) will determine the types of services the student needs, including accommodations or modifications related to classroom instruction, local assessments, and state-mandated assessments.

### **Accommodations for Children of Military Families**

Children of military families will be provided flexibility regarding certain district requirements, including:

- Immunization requirements.
- Grade level, course, or educational program placement.
- Eligibility requirements for participation in extracurricular activities.
- Graduation requirements.

In addition, absences related to a student visiting with his or her parent related to leave or deployment activities may be excused by the district. The district will permit no more than 2 excused absences per year for this purpose.

Additional information may be found at <http://ritter.tea.state.tx.us/mil/>.

## **BACTERIAL MENINGITIS**

State law requires the District provide the following information:

### What is Meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

### What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and lab results.

### How serious is bacterial meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

### How is bacterial meningitis spread?

Fortunately, none of the bacterial that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes).

The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks, or even months. The bacteria rarely overcome the body's immune system and cause meningitis or another serious illness.

### How can bacterial meningitis be prevented?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within seven to ten days after the vaccine is given and lasts up to five years.

### What should you do if you think you or a friend might have bacterial meningitis?

You should seek prompt medical attention.

Where can you get more information?

Your family doctor and the local health clinic are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: [www.cdc.gov](http://www.cdc.gov) and the Texas Department of Health: [www.tdh.state.tx.us](http://www.tdh.state.tx.us).

## **ACADEMIC INFORMATION**

The passing grade is 70. Students are given an opportunity to make up a failing semester in a subject by averaging the two semester grades at the end of the year. If the two semester grades when averaged together are 70 or above, one full credit is given.

Grade conversion chart:

- A = 90-100
- B = 80-89
- C = 75-79
- D = 70-74

All students will file a graduation plan, which indicates the courses they plan to take while in high school.

Students transferring to Bremond High School after their Freshman year will be eligible to select Bremond High School graduation requirements or the school from which they transferred, provided they furnish the school with a certified copy of the requirements from the former school.

To receive a high school diploma from the District, a student must successfully complete the required number of credits and pass a statewide exit-level examination.

### **Automatic admission for Top Ten Percent of the Graduating Class**

For two school years following their graduation, District graduates who ranked in the top ten percent, and in some cases, the top 25 percent of their graduating class are eligible for automatic admission into four-year public universities and colleges in Texas if the student:

- Completes the Recommended or Advanced/Distinguished Achievement Program; or
- Satisfies the ACT College Readiness Benchmarks or earns at least a 1500 out of 2400 on the SAT.

The University of Texas at Austin may limit the number of students automatically admitted to 75 percent of the University's enrollment capacity for incoming resident freshmen. For students who are eligible to enroll in the University of Texas at Austin during the summer of fall 2011 term, the University will be admitting the top eight percent of the high school's graduating class who meet the above requirements. Additional applicants will be considered by the University through an independent review process.

Should a college or university adopt an admissions policy that automatically accepts the top 25 percent of a graduating class, the provisions above will also apply to a student ranked in the top 25 percent of his or her class.

Students and parents should contact the counselor for further information about the application process and deadlines. [Policy EIC Legal]

### **Class Rank**

The following measures will be used to determine class ranking:

**Weighted Grade Point Average:** A student's weighted grade point average is determined by adding up the grade points earned for all courses taken and dividing by the total number of courses. Advanced courses are weighted. Student ranking will be based on this weighted grade point system. In case of a tie, the number of advanced courses taken will be determined. After that, the grade average of all of the advanced courses taken will be considered. Grades transferred from other accredited schools shall be credited as printed on the previous school's transcript.

Honors Graduates: All graduates who have a four-year weighted 4.0 grade point average or above and meet the stipulations below shall be considered honors graduates and will receive a gold cord to wear during graduation exercises. The final calculation will be made at the end of the 5<sup>th</sup> six weeks grading period.

Grade point average shall be based on freshman, sophomore, junior, and senior grades.

Grades earned in the following methods will **not** be added to a student's grade point average:

- Courses taken for local credit
- Courses taken in the 8<sup>th</sup> grade for high school credit
- Courses taken by credit by exam
- Courses taken by correspondence (Maximum 2 credits)
- Courses taken by Odyssey Ware

A student taking a designated advanced course (see advanced course listing, page 37) shall receive additional grade points (see scale, page 36) applied to his or her grade point average each semester upon successful completion of the course. The points shall be used in determining class standing only and will not show on official transcripts.

Class rank shall be calculated at the end of the eleventh grade, middle of the twelfth grade, or at high school graduation, whichever is most recent at the college/scholarship application deadline. Senior rankings will be based upon semester grade point averages from the ninth, tenth, eleventh grades, the fall semester of twelfth grade, and the average of the fourth and fifth six weeks of the spring semester of the twelfth grade. A final ranking will be calculated upon the completion of the sixth six weeks and be rounded to the nearest thousandth.

### **Valedictorian/Salutatorian**

A student shall have attended Bremond High School his or her last two years preceding graduation to be eligible for valedictorian and salutatorian. In the event that a student with the highest or second highest grade point average does not meet the two-year requirement, he or she shall be ranked third in the class.

The honors graduate with the highest weighted grade point average based on the stipulations above shall be declared the valedictorian of the graduating class. The honors graduate with the second highest weighted grade point average based on the stipulations above shall be declared the salutatorian of the graduating class. A senior honor graduate may at any time be deprived of all honors for conduct unbecoming of an honor student.

Both the valedictorian and salutatorian must have completed the distinguished achievement graduation plan or the recommended graduation plan to be eligible for top honors.

In the event of a tie for valedictorian, co-valedictorians shall be recognized and the position of salutatorian shall be vacant. In the case of a tie for salutatorian, co-salutatorians shall be recognized.

Three year early graduates are not eligible for the valedictorian or salutatorian awards. They are eligible to be considered in the top ten percent of their class for ranking purposes.

### **College Credit Courses**

Bremond ISD offers to junior and senior students, high school and college credit. BISD Dual Credit Payment Policy – The student pays for tuition/BISD pays for books – student is reimbursed for tuition upon successful completion of class (BISD passing grade). Contact the counselor for information concerning the criteria for enrollment.

The District may award a student credit for completing a college-level course at an accredited college or university that is not in a partnership program with the district. Award of credit shall be based on administrator approval in accordance with District guidelines.

According to guidelines established by the Texas Virtual School Network (TxVSN) and the course provider, the District may enroll a student in college-level courses through the TxVSN. When the student successfully completes a course, credit shall be applied toward graduation requirements. [EHDD Local]

### **College-Entrance Tests**

Many colleges require at least one college-entrance test prepared by the College Board or by American College Testing. The SAT (Scholastic Aptitude Test) attempts to measure verbal, math reasoning, and writing ability. The ACT (American College Testing) attempts to measure reasoning ability as well as "learned information" within one series of test that yield a composite score as well as sub-scores in English, social studies, math, and natural sciences. Students interested in taking a test should see the counselor about specific dates, times, and places available early during their Junior year. These exams are usually taken at the end of the Junior year. (Prior to enrollment in a Texas public college or university, most students must take a standardized test, such as the Texas Higher Education Assessment (THEA)).

### **College Visit/Student Function**

Seniors may be excused by the administration for two student function days to visit college campuses and to take the THEA exam required to enter college. Any student requesting a day for college must request the form from the counselor no less than 24 hours in advance of the day to be used. The student is responsible for having their teachers initial the form and for obtaining any work that will be missed. Senior college days will be allowed prior to two weeks before the end of the school year.

The student must bring verification from the college and turn it in to the office the next day. The following people must sign the form before the student may take a College Day: (1) student, (2) parent or guardian, (3) teachers, (4) principal and (5) counselor. The principal or counselor may deny the use of a college day for the following reasons:

1. Turning in the form less than 24 hours in advance
2. No parent signature
3. No teacher initials
4. Too many days used

### **Completion of credit for graduation, but unsuccessful on the State-mandated exam**

A certificate of course work completion will be issued to a senior student who successfully completes state and local credit requirements for graduation, but fails to perform satisfactorily on the exit-level examination. This student will be allowed to participate in graduation ceremonies.

### **Correspondence Courses**

Bremond I.S.D. permits high school students to take correspondence courses (course by mail) for credit. **Students in grades 9-12 may earn up to two credits toward high school graduation by these means.** Credit shall be granted only under the following conditions:

1. The institution offering the course is the University of Texas at Austin, Texas Tech University, Texas State Technological University or other public institution of higher education approved by the commissioner of education.
2. The correspondence course includes the state-required or TEKS for such a course.
3. Prior to enrollment students shall make written request to the principal to enroll in a course.
4. **The principal approves the request.**

### **Credit by Examination with Prior Instruction**

The student who has transferred from a non-accredited school, is a migrant student who has been unable to attend a full year or received prior instruction, (as determined by the District on the basis of a review of the student's educational records), in a course or subject-but failed the course or subject **with a grade of no less than 60-may be permitted** with the prior approval of the appropriate administrator, to earn credit by passing an examination on the essential knowledge and skills defined for the course or subject. To receive credit, a student must score at least 70 on the examination. The Attendance Review Committee may allow a student with excessive absences to receive or gain credit for a course by passing the examination. The student must have earned a passing grade in the subject or course but failed to earn credit because of excessive absences (EHOB Local). A student may not use the examination to regain eligibility to participate in extracurricular activities. (FD Local) (EEJA)

### **Credit by Examination without Prior Instruction**

A student in grades 9-12 will be permitted to take an examination to earn credit for an academic course for which the student has no prior instruction **if the student scores 90% or above on a criterion –referenced examination** for acceleration for the applicable course. If such credit is given, the District shall enter the examination score on the student's transcript.

A student planning to take an examination for acceleration (or the student's parent) must register with the principal no later than 30 days prior to the scheduled testing date. The District may allow a student to accelerate at a time other than those listed below. This requires a written request from a parent for the District to administer and recognize results of a test purchased by the parent from a State Board-approved university according to policy EEJB (Legal).

The dates Credit-By-Exam for acceleration shall be administered in grades 9-12 this school year will be:

<u><i>First Semester 2011</i></u>	<u><i>Second Semester 2012</i></u>
<b>October 5, 2011</b>	<b>February 8, 2012</b>
<b>November 2, 2011</b>	<b>April 4, 2012</b>
<b>December 7, 2011</b>	<b>June 4, 2012</b>

### **Odyssey Ware**

An on-line curriculum is offered to students for credit recovery/credit acceleration. There is a cost involved in order to participate and complete this program. Please see the campus principal for details.

### **Early Graduation**

To be eligible to graduate in three years, the student shall complete all course work and exit-level testing required of other students in his or her graduating class. A student wishing to graduate in fewer than four years shall make a written application to the counselor/high school principal prior to the beginning of his or her junior year. Written parental approval shall be submitted with the application.

Students who are ranked in the top ten percent of their graduating class are eligible for a period of two school years following their graduation for automatic admission to Texas general academic universities and colleges. Students and parents should see the high school counselor for further information about how to apply and for other information concerning changes in eligibility requirements and award amounts. Early graduates are not eligible for Valedictorian or Salutatorian designation. If you would like more information, please see the counselor. (TEC 33.007)

## End of Course Examinations

There will be a phase out of the TAKS test for grades 9-11, beginning in the 2011-2012 school year, and a replacement with the following end-of-course assessments:

<b>English</b>	<b>Mathematics</b>	<b>Science</b>	<b>Social Studies</b>
English I	Algebra I	Biology	World Geography
English II	Geometry	Chemistry	World History
English III	Algebra II	Physics	U.S. History

Effective with ninth graders in the 2011-2012 school year, in addition to the credit and course requirements for each graduation program, performance on EOC assessments will be linked to a student's eligible graduation program. To graduate, a student must meet a minimum cumulative score set by the Texas Education Agency (TEA) for each content area: English, mathematics, science, and social studies. To determine whether the student meets the cumulative score, the student's EOC assessment scores in each content area will be added together. If the student's total score on the assessments within the content area is not equal to or greater than the cumulative score set by TEA, the student may retake any of the assessments in that content area until the student achieves the cumulative score. A student who does not make the minimum required score on any individual assessment will be required to retake that assessment.

Students graduating under the minimum high school program are only required to take the end-of-course assessments for courses required for graduation. To graduate on the Recommended Program, a student must perform satisfactorily on the Algebra II and English III EOC assessments, in addition to meeting the cumulative score requirements described above. To graduate on the Advanced/Distinguished Achievement Program, a student must demonstrate advanced academic performance on the Algebra II and English III EOC assessments, commonly referred to as college and career readiness standards, in addition to successfully meeting performance standards on the other EOC assessments. If this standard is not met, the student will graduate under the Recommended Program, regardless of whether the student has met all other requirements for graduation under the Advanced/Distinguished Achievement Program.

The score a student achieves on the end-of-course exam shall be worth 15% of the student's final grade for that course.

If a student retakes the end-of-course assessment, a school district is not required to use the student's performance on subsequent administrations to determine the student's final grade in the course.

Satisfactory performance on an Advanced Placement, International Baccalaureate, SAT, ACT, or another instrument determined to be as least as rigorous as the end-of-course assessment may be used to determine whether the student meets end-of-course requirements, including the cumulative score requirement.

If a school district determines that a student, on completion of grade 11 is unlikely to achieve the cumulative score requirements for one or more subjects, the school district shall require the student to enroll in a corresponding content area college preparatory course for which an end-of-course assessment has been adopted, if available. A student who enrolls in a college preparatory class shall be administered an end-of-course assessment for the course that is scored on a scale of 40. This score may be used to satisfy cumulative score requirements for high school graduation.

## Graduation Expenses

Because students and parents may incur expenses in order to participate in the traditions of graduation, such as the purchase of invitations, senior ring, cap and gown, and senior picture, both student and parent should monitor progress toward completion of all requirements for graduation. The expenses often are incurred beginning in the junior year and the first semester of the senior year. (Texas State Graduation Requirements in Appendix 2, SCP.5.314.(b)(11))

## **Graduation Speakers**

Graduating students will be given an opportunity to provide opening and closing remarks during the graduation ceremony.

Students eligible to give the opening and closing remarks will be notified by the principal and given an opportunity to volunteer.

In addition to the opening and closing remarks, the top ranking graduates based on G.P.A. may also have speaking roles at the graduation ceremony.

## **High School Credits in Middle School**

A student may take the following courses their eighth grade year for high school credit:

Health	½ credit
Algebra I	1 credit
Communication Applications	½ credit
PE	1 credit

The courses are for credit only. The grade points will not be added into a student's final GPA.

Students who have earned credit for Algebra I prior to enrollment in the ninth grade shall be required to complete at least 3 additional credits in mathematics in grades 9-12.

## **Program Choices**

Students who complete high school graduation requirements for the Minimum, Recommended or Distinguished Program shall have the appropriate seal attached to their academic achievement records.

To opt out of the recommended High School programs, the parent or guardian, and student will be required to conference with the school counselor or approved administrator and sign a waiver request. In order for a student to take courses under the Minimum Program, the student must be at least 16 years of age; have completed at least two credits each in English language arts, math, science, and social studies courses that are required for graduation; or have failed grade 9 one or more times. [Policy EIF (Legal)]

### **Minimum High School Program**

All students who choose to complete the minimum High School program must complete a minimum of 24 (twenty-four) units of credit including 7 elective credits to receive a high school diploma. (See Exhibit A page 33.) For more information, please consult with the High School Principal.

### **Recommended High School Program**

A student who wishes to complete the Recommended High School Program and have the accomplishment recognized on the academic achievement record (transcript) must complete 4 additional components for a total of 26 (twenty-six) credits. (See Exhibit B page 34.) They may not be remedial classes. For more information, please consult with the High School Principal.

### **Distinguished Achievement High School Program**

A student who wishes to complete the Distinguished Achievement High School Program and have the accomplishment recognized on the Academic Achievement record (transcript) must complete a minimum of twenty-six credits including four advanced measures. (See Exhibit C page 35.) For more information, please consult with the High School Principal.

## **PSAT/NMSQT and PLAN**

The Preliminary Scholastic Aptitude Test is a three-hour test administered in October of each year. The purpose of the test is to provide preparation for students to take the Scholastic Aptitude Test (SAT) and to determine National Merit Scholarship Awards. Juniors preparing to attend college should seriously consider taking the test. The counselor administers the test at the high school, and there is a nominal fee for the test.

The district must permit a home-schooled student entitled under Section 25.001 to attend public school in the district to participate in an administration of the PSAT/NMSQT or a college advanced placement test offered by the district. The district shall require a home-schooled student to pay the same fee to participate in a test that a student enrolled in the district is required to pay.

## **Scholarships**

There are a number of scholarships available to seniors who plan to attend college. Interested students should visit with the counselor for further information and guidelines. It is the students' responsibility to fill out the correct information and have the forms back to the counselor before the deadline. Students who need letters of recommendation should give at least one week's notice to those people they ask for letters. The Scholarship Fund of Bremond High School will pay for the SAT one time on a day of our choosing.

Under the Texas Early High School Graduation Scholarship Program, students who complete the Recommended or Advanced/Distinguished Achievement High School Program may earn financial credits in varying amounts to apply toward college tuition. The amounts depend on the number of consecutive months in which the student completed graduation requirements and the number of early college credits earned and may be used at public or private higher education institutions within the state. The counselor can provide additional information about meeting the program's eligibility requirements.

Students who have financial need according to federal criteria and who complete the Recommended High School Graduation Program or Distinguished Achievement Graduation Program may be eligible under the Texas Grant Program for tuition and fees to Texas public universities, community colleges, and technical schools, as well as to private institutions. For further information, see the counselor. [Policy EIC and EJ]

## **Students with Disabilities**

Upon the recommendation of the Admission, Review and Dismissal Committee, a student with disabilities may be permitted to graduate under the provisions of his or her individualized education program (IEP).

A student who receives special education services and has completed four years of high school, but has not met the requirements of his or her IEP, may participate in graduation ceremonies and receive a certificate of attendance. Even if the student participates in graduation ceremonies to receive the certificate of attendance, he or she may remain enrolled to complete the IEP and earn his or her high school diploma; however, the student will only be allowed to participate in one graduation ceremony. [Policy FMH Legal]

## **Tech Prep**

Tech Prep is a program of study that begins in high school and ends with a two-year college degree and/or a certificate. The program combines academic and career-oriented courses to give students a mix of traditional learning and hands-on experiences.

Check with your counselor to see which courses are considered as Tech-Prep. In order to be considered a "Tech-Prep Student," students apply for admission, sign the intent form, and once accepted, they may start taking these courses during their Junior and Senior years in high school. The amount of college credit allowable will depend upon the Program of Study chosen. Up to twelve college hours can be acquired through taking approved high school "Tech-Prep" courses. Successful completion of the high school program will result in having high school credits placed onto the college transcript for college credit upon

successful completion of six hours at more than sixty junior colleges statewide. The student receives high school credit, which not only counts for high school graduation, but also can be counted for college credit toward a two-year degree or a certificate. Basic requirements include:

- Earn a grade of “A or B” in the high school approved course
- Receive a high school diploma
- Meet the community college admission requirements, including THEA
- Successful completion of six college hours-not remedial hours-at the community college
- Declare a Tech-Prep major, an A.A.S. or Certificate

For more information, please contact the school counselor.

### **Texas Assessment of Knowledge and Skills (TAKS)**

Students at certain grade levels will take state-mandated tests in the following subjects, as well as routine testing and other measures of achievement:

- Mathematics, annually in grades 3-11
- Reading, annually in grades 3-9
- Writing, including spelling and grammar, in grades 4 and 7
- English language arts in grades 10 & 11
- Social studies in grades 8, 10, & 11
- Science in grades 5, 8, 10, & 11
- Any other subject and grade required by federal law [See policy EKB]

Students in 11<sup>th</sup> grade must pass the TAKS in order to receive a high school diploma.

**In addition, at certain grade levels a student—with limited exceptions—will be required to pass the Texas Assessment of Knowledge and Skills (TAKS), if the student is enrolled in a public Texas school on any day between January 1 and April 15 and is a Texas resident during the week that the TAKS is administered the first time.**

### **THEA Exemptions (College Entrance Exam)**

Qualifying standards for exemption from the THEA are as follows:

-Using ACT scores: Minimum composite score of 23, with English and Math sub-scores of at least 19. Scores must be from same test date and not more than 5 years old at time of initial enrollment in college.

-Using the SAT scores: Minimum composite score of 1070, with verbal and math sub-scores of at least 500. Scores must be from same test date and not more than 5 years old at time of initial enrollment in college.

-Using TAKS scores a student must have a minimum scale score of 2200 in math and/or 2200 ELA scale score with a writing sub-score of at least 3. **However, each institution may have additional requirements.**

\*Note: The scores above must be from the same test date and not more than 3 years old at the time of initial enrollment in college.

Name \_\_\_\_\_ ID# \_\_\_\_\_ Parent Signature \_\_\_\_\_

**EXHIBIT A    MINIMUM SECONDARY PROGRAM    24 CREDITS    Freshman 2010**

- 4 credits of English Language Arts (or SBOE approved substitutes for English IV)

\_\_\_\_\_/\_\_\_\_\_  
English I                  English II                  English III                  English IV or SBOE options

- 3 credits of Mathematics (must include Algebra I and Geometry)

\_\_\_\_\_/\_\_\_\_\_  
Algebra I                  Geometry                  Algebra II                  Math w/ Models

- 2 credits of Science (must include IPC and Biology)

\_\_\_\_\_/\_\_\_\_\_  
Int. Phy. & Chem                  Biology                  \_\_\_\_\_/\_\_\_\_\_

- 3 1/2 credits of Social Studies and 1/2 credit Economics

\_\_\_\_\_/\_\_\_\_\_  
W. Geography                  W. History                  U.S. History                  Gov't.                  Economics

- 1 credit of Physical Education

\_\_\_\_\_/\_\_\_\_\_  
PE 1A                  PE 1B

- 1/2 credit                  1/2 credit

\_\_\_\_\_  
Health                  \_\_\_\_\_  
Communications Applications

- 1 credit of Technology Applications

\_\_\_\_\_/\_\_\_\_\_  
Computer Science I

- 1 credit Fine Arts

\_\_\_\_\_/\_\_\_\_\_

- Additional components: 7 credits of Electives (may include JROTC, 1-4 credits) (Innovative course of Driver's Ed 1/2 credit)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_





## Weighted Grade System

Various weights have been designated according to the degree of difficulty for each class.

### CLASS RANK TABLES

# GRADE	TABLE I ADVANCED	TABLE II REGULAR
*****		
100	6.0	5.0
99	5.9	4.9
98	5.8	4.8
97	5.7	4.7
96	5.6	4.6
95	5.5	4.5
94	5.4	4.4
93	5.3	4.3
92	5.2	4.2
91	5.1	4.1
90	5.0	4.0
89	4.9	3.9
88	4.8	3.8
87	4.7	3.7
86	4.6	3.6
85	4.5	3.5
84	4.4	3.4
83	4.3	3.3
82	4.2	3.2
81	4.1	3.1
80	4.0	3.0
79	3.9	2.9
78	3.8	2.8
77	3.7	2.7
76	3.6	2.6
75	3.5	2.5
74	3.4	2.4
73	3.3	2.3
72	3.2	2.2
71	3.1	2.1
70	3.0	2.0
69 or Below	0.0	0.0

**Course Listings**

ADVANCED COURSES	REGULAR COURSES
Adv. English I, II, III, IV BIM I BIM II Calculus Dual Credit Course Practicum in B.M. Spanish III	Agricultural Science Courses Algebra I Art I, II, III, IV Band I, II, III, IV Biology I Chemistry Communication Applications Creative/Imaginative Writing Diversified Career Preparation Eng. I, II, III, IV Environmental Systems Family/Consumer Science Courses Geometry Govt./Economics Health Independent Study Integrated Physics & Chemistry Journalism – Yearbook Math w/Models P.E. I Physics Pre-Calculus Reading I, II Resource Classes/Modified Courses Spanish I, II *Student Aide *TAKS Team Sports I, II, III Technical Writing/Practical Writing Theater Arts Touch Systems U.S. History World History World Geography

\*Local Credit courses do not count towards graduation requirements. Local credit courses are not added into a student’s grade point average.

This list is not a complete list of all courses available. Courses may be added or deleted as resources and demands change.

**ACADEMIC RECOGNITION**

An Academic Recognition Banquet will be held in the spring to honor outstanding students who have established themselves as the academic leaders of their classes. The two top ranking underclassmen in grades 9-12 will receive recognition awards. Their ranking will be based on the weighted grade point system. In case of a tie, the number of advanced courses will be considered. After that, the grade average of all advanced courses taken will be considered. All senior students will be ranked with this formula. In addition, seniors that have a 4.0 G.P.A. will receive a gold cord to wear during graduation exercises. Seniors that have A’s on their yearly average for all classes taken during their Freshman, Sophomore, Junior, and first semester Senior years will receive a special recognition award.

## **ACCIDENT PREVENTION**

Student safety on campus and at school-related events is a high priority of Bremond I.S.D. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety.

- Avoid contact that is likely to put the student or other students at risk.
- Follow the behavioral standards in this handbook and the Student Code of Conduct, as well as any additional rules for behavior and safety set by the principal, teachers or bus drivers.
- Remain alert to and promptly report to a teacher or the principal safety hazards, such as intruders on campus and threats made by any person toward a student or staff member.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who are overseeing the welfare of students.

## **ADMISSION**

- The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.
- A student's parent, legal guardian, or other person having lawful control shall annually complete and sign registration forms. A student who has reached age 18 shall be permitted to complete and sign these forms.
- A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the district shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family code assigning responsibility for the student in all school-related matters to an adult resident of the District.
- A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001 (d) shall not be permitted to attend a District school.
- Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.
- The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.
- The parent and grandparent of a nonresident student requesting admission under Education Code 25.001 (b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.
- The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.
- The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

## **ASBESTOS**

The Asbestos Management Plan for Bremond ISD is available for inspection at the administrative offices as required by the Asbestos Hazard Emergency Response Act. (CLB and FO)

The Texas School Service Foundation completed the management plan. No abatement activities were required by the management plan. Bremond ISD is under an operations and Management Plan which calls for periodic surveillance and re-inspection of all suspect areas. Suspect areas are defined as areas of undamaged material, which have been assumed to contain asbestos. The schedule for surveillance was by

8/89 and every six months thereafter. The schedule for re-inspection was 1/92 and every three years thereafter. This notification is given in accordance with the Federal law and the district's Asbestos Management Plan. Jerry Hadley is the AHERA Designated Person, at Bremond ISD, 601 W. Collins, Bremond, Texas 76629.

### ATTENDANCE

Regular school attendance is essential for the student to make the most of his or her education – to benefit from teacher-led activities; to build each day’s learning on that of the previous day, and to grow as an individual. It is also the law in Texas that:

A student between the ages of six and eighteen is to attend school and District required tutorial sessions as well as any applicable accelerated instruction programs and extended year programs unless the student is otherwise legally exempted or excused. A student who voluntarily attends or enrolls after his or her eighteenth birthday is required to attend each school day. In addition, students in grades 3-8 will be required to attend any assigned accelerated instruction program, which may occur before or after school or during the summer, if the student does not meet the passing standards on the state assessment for his or her grade level and applicable subject area.

State Law allows exemptions to the compulsory attendance requirements for several types of absences if the student makes up all work. These include the following activities and events:

- Religious holy days;
- Required court appearances;
- Activities related to obtaining United States citizenship;
- Service as an election clerk; and
- Documented health-care appointments, including absences for recognized services for students diagnosed with autism spectrum disorders.

In addition, a junior or senior student’s absence of up to two days related to visiting a college or university will be considered an exemption, provided the student receives approval from the campus principal, follows the campus procedures to verify such a visit, and makes up any work missed.

Upon enrollment in school, pre-kindergarten students will be required to attend school.

A student who voluntarily attends or enrolls after his or her 18<sup>th</sup> birthday is required to attend each school day until the end of the school year and is subject to compulsory attendance laws, if the student is under 21 years old. In addition, if a student 18 or older has more that five unexcused absences in a semester the district may revoke the student’s enrollment. The student’s presence on school property thereafter would be unauthorized and may be considered trespassing. [Policy FEA, FEC, EHBC]

School employees must investigate and report violations of the state compulsory attendance law. Students absent without permission from school, from any class, or from required tutorials, will be considered truant and subject to disciplinary action. Truancy may also result in assessment of penalty by court of law against the student and his or her parents. A complaint against the parent may be filed in the appropriate court if the student:

- Is absent from school on ten or more days or parts of days within a six month period of the same year, or
- Is absent on three or more days or parts of days within a four-week period. [Policy FEA Legal]

If the student is over age 18, the student’s parents shall not be subject to penalties as a result of their child’s violation of state compulsory attendance law.

## Excused Absences

An absence will be EXCUSED if there is:

- Personal illness, major illness or death in the immediate family.
- Weather or road conditions that make travel dangerous.
- Any other unusual circumstance acceptable to the principal.

EXAMPLE OF AN ACCEPTABLE NOTE FROM A PARENT:

Please excuse Susan Brown from her absence on September 15, 2011 because she was home ill.  
(Signature of parent/guardian)

Doctor notes addressing extended term circumstances requiring multiple absences must be renewed every six weeks.

## Unexcused Absence

An absence will be UNEXCUSED when:

- The student is TRUANT (unlawful absence).
- The student leaves campus w/o checking out in the office and securing parental permission.
- The student has failed to submit to the attendance office a note, signed by the parent or legal guardian stating the date(s) and reason for the absence(s). **The student has up to 24 hours to bring a parent note stating the date(s)** and reason for the absence in order to receive an excused absence.
- If a note is not turned into the office within 24 hours the absence will be unexcused.

Students who receive unexcused absences will be allowed to make up work or assignments missed as a result of the absence. They may also be subject to make-up detention assigned by the Attendance Review Committee.

## Make-up Work

It is the student's responsibility for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. Students should not rely on anyone else to contact the teacher in their behalf. Students who have been absent for any reason are to turn in assignments made while the student was present in class on the due date. (Example: a project or term paper assigned two weeks previous would be due on the assigned due date.) Assignments made while the student was absent will be due in the same number of days they were absent, plus one day. On the first day the student is expected to obtain from each teacher all assignments missed. The first day's assignments are due on the second day back in school; the second day's assignments are due on the next day, etc. Failure to make up the work will result in a "0" being given on the assignment. Tests assigned prior to a student's absence should be made up immediately upon the student's return to school. Students absent because of school-sponsored activities shall turn in class work on the day assigned or in advance. Teachers may assign a late penalty to any project in accordance with time lines approved by the principal and previously communicated to students.

If a student is to be absent two (2) or more days, a parent may call the high school or middle school office to request their homework assignments. It is suggested the request be made by 10:00 a.m. in order to have the assignments ready to be picked up at 3:00 p.m. [EHBC, EIA, FDC, FDD]

## D.A.E.P. or In-school Suspension Makeup Work

A student removed to a D.A.E.P. during the school year will have an opportunity to complete, before the beginning of the next school year, **a foundation curriculum course in which the student was enrolled at the time of removal**. The district may provide the opportunity to complete the course through an

alternative method, including a correspondence course, distance learning, or summer school. The district will not charge the student for any method of completion provided by the district. [See policy FOCA (LEGAL).]

A student removed from the regular classroom to in-school suspension or another setting, other than a D.A.E.P., will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The District may provide the opportunity by any method available, including a correspondence course, distance learning, or summer school. [See policy FEA.]

Students and their parents are encouraged to discuss options with the teacher or counselor to ensure the student completes all work required for the course or grade level.

### **Participation in Contests**

Students involved in extra-curricular activities, absent from school for any reason other than absences approved by the building principal or without prior approval of the administration, may not be allowed to participate in school related activities on that day or evening.

### **Driver License Attendance Verification**

To obtain a driver license, a student between the ages of 16 and 18 must provide to the Texas Department of Public Safety a form obtained from the school verifying that the student has met the 90% attendance requirement for the semester preceding the date of application. The student can obtain this form from the office of the High School Campus Secretary.

### **Attendance for Credit**

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends fewer than 90 percent of the days the class is offered will be referred to the Campus Attendance Review Committee (ARC). The ARC will review the documentation to determine whether there are extenuating circumstances for the absences and how the student can regain credit, if appropriate.

In determining whether there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- All absences shall be considered in determining whether a student has attended the required percentage of days. If make-up work is completed, absences for religious holy days and documented health care appointments shall be considered days of attendance for this purpose. [Policy FEB] Excused absences are counted as days of attendance for purposes of the compulsory attendance law (see FEA), but **do not automatically count toward days of attendance for purposes of receiving credit. (Education Code 25.092)**
- In reaching consensus about a student's absences, the ARC will attempt to insure its decision is in the best interest of the student.
- The ARC will consider the acceptability and authenticity of documented reasons for the student's absences.
- The ARC will consider whether the absences were for reasons over which the student or the student's parent could exercise any control.
- The ARC will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the ARC about the absences and to discuss means by which to earn or regain credit.
- A transfer or migrant student begins to accumulate absences only after he or she has enrolled in the district. For a student transferring into the district after school begins, including a migrant student, only those absences after enrollment will be considered.

The student or parent may appeal the ARC's decision to the District ARC by filing a written request with the Campus administrator in accordance with Policy FNG. The student or parent may appeal the District ARC's decision to the District's Board of Trustees by filing a written request with the Superintendent in accordance with Policy FNG (Local).

The ARC consists of three teachers who are appointed by each campus to hear appeals from students that have excessive absenteeism. The ARC has the authority to:

- Grant excessive absences.
- Offer alternative ways for students to make up time and schoolwork missed.
- Deny credit.
- Allow the student to take Credit-by-Exam.

A campus level Attendance Review Committee shall hear all cases where a student appeal has been filed in writing. The student, the student's parents, legal guardian, or other person having lawful control may file petitions for appeal. Any written petition for the principal must be received within ten days of the day written notification of excessive absences was received.

The Attendance Review Committee shall provide for a hearing, which shall consist of a review of student attendance records and other appropriate documents, and/or an oral presentation by the student, his/her parents, legal guardian, or other person having lawful control pursuant to an order of the court, or appropriate representation.

a. Level I

Each campus shall provide for an Attendance Review Committee composed of one administrator and three other staff members to review the attendance record and make decisions regarding excessive absences.

b. Level II

Appeals from the Campus Attendance Review Committee shall go to the District Attendance Review Committee that shall consist of the superintendent and two building principals.

c. Level III

Appeals from the District Attendance Review Committee shall be presented to the Board of Trustees.

d. Level IV

The decision of the Board of Trustees may be appealed by trial de novo to the District Court of Robertson County.

A member of the Attendance Review Committee is not personally liable for any act or omission arising out of duties as a member of an Attendance Review Committee.

The District may initiate withdrawal of a student for nonattendance under the following conditions:

1. The student has been absent 20 consecutive school days.
2. The District is unable to locate the student.

**Early Dismissal**

Students who will be leaving school during the day must bring a note from their parent that morning. The note should state what time the student will be leaving. The note should be given to the campus secretary. The student will be given a pass to release them from class to report to the office and sign out at the designated time. Students who become ill during the day, must report to the nurse’s office with their teacher’s permission. The campus principal or nurse will make the decision whether or not the student will be sent home. The absence will be considered a medical/excused absence. In any case, an attempt will be made to contact a parent prior to release of a student. The student should sign out at the office. [FDG Local and FFAC Local]

**Late Arrival**

Students must report immediately to the office and sign in if they arrive after the start of school. They will be sent to class with a note from the office with the time they signed in. A student that arrives after the first twenty minutes of class is absent. A student will be allowed one late arrival tardy per semester; disciplinary action may be assigned upon subsequent tardies as follows:

- First Late Arrival-----Warning
- Second Late Arrival-----In-class detention
- Third Late Arrival-----1 administrative detention
- Fourth Late Arrival-----Parent/Principal conference
- Fifth Late Arrival-----Disciplinary action at the discretion of the principal

**CAFETERIA**

BISD provides a cafeteria for grades Pre-K-12. Students bringing their meals may eat in the cafeteria. BISD participates in the National School Lunch Program. Free and reduced price meals are available based on financial need. Information about a student’s participation is confidential. Contact Margaret Smith at 254-746-7145 to apply. [COB Local]

LUNCH-----	\$3.00---Adult	
	\$2.25---Regular Student	\$2.00 ---Elementary
	\$0.40---Reduced	
BREAKFAST-----	\$1.10---Regular	
	\$0.30---Reduced	

LUNCH SCHEDULE: Junior High: 11:28 a.m. – 11:58 a.m. High School: 12:20 p.m. – 12:50 p.m.

After TAKS                                      11:40 a.m.-12:10 p.m.                                      12:36 p.m.-1:06 p.m.

Substitutions cannot be made on the lunch or breakfast tray.

Students are encouraged to pre-pay for meals using the Bank-A-Meal program, which works much, like a checking account. Parents will send money to the school office or to the cafeteria director in the Bank-A-Meal envelope with the student(s) name on it. Individual or family accounts may be set up. When a student eats a meal (breakfast or lunch) the cost of the meal will be deducted from their pre-paid account. When the student’s account runs low, you will be notified by the automated system via telephone.

All students will be served. Money remaining in the student’s account at the end of the year will be refunded upon request or will carry over to the next school year. The school District has adopted a no-charge policy. The student coming to school without a lunch or money may be given an alternate meal not claimed for reimbursement.

The district follows the federal and state guidelines regarding foods of minimal nutritional value being served or sold on school premises during the school day. [For more information, see policy CO]

### **CAREER AND TECHNOLOGY**

Bremond Independent School District offers career and technology education programs in Agriculture Science, Family and Consumer Science, and Business Education. Admission to these programs is based on grade level and completion of identified prerequisites.

It is the policy of Bremond Independent School District not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Bremond Independent School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Daryl Stuard, at 601 W. Collins, Bremond, TX 76629 (254) 746-7145, and/or the Section 504 Coordinator, Daryl Stuard, at 601 W. Collins, Bremond, TX 76629 (254)746-7145.

La Notificación pública de no Discriminación en la Carrera y la Educación de la Tecnología Programa

Bremond Distrito que Independiente de Escuela ofrece carrera y programas de educación de tecnología en la Ciencia de la Agricultura, en la Familia y la Ciencia de consumo, y en la Educación del Negocio. La admisión a estos programas es basada en el nivel de grado y terminación de requisitos previos identificados.

Es la política de Bremond Distrito que Independiente de Escuela para no discriminar por carrera, el color, origen nacional, el sexo ni la desventaja en sus programas vocacionales, los servicios ni las actividades tan necesario por Título VI del Acto Civil de Derechos de 1964, como enmendado; Título IX de las Enmiendas de la Educación de 1972; y la Sección 504 del Acto de Rehabilitación de 1973, como enmendado.

Bremond Distrito que Independiente de Escuela tomará pasos para asegurar esa falta de habilidades inglesas para idiomas de hablar no será una barrera a la admisión y la participación en todos programas educativos y vocacionales.

Para la información sobre sus derechos o sistemas de trámite de quejas, contacte el Título IX Coordinador, Daryl Stuard, en 601 W. Collins, Bremond, TX 76629 (254) 746-7145, y/o la Sección 504 Coordinador, Daryl Stuard, en 601 W. Collins, Bremond, TX 76629 (254)746-7145.

### **CAREER DAY**

In January of each year, the District invites representatives from local colleges and universities and other higher education institutions, prospective employers, and military recruiters to present information to interested students.

### **CARS**

In order to protect our students, we would like to enlist the assistance of parents in helping to teach good, safe driving habits. We ask your cooperation with school authorities and local law enforcement officers to keep our streets safe. Students must show a valid Texas Driver's License and proof of liability insurance to park and drive legally on campus. Students will not be allowed to sit in cars before school or at lunch. Students may lose their parking privileges through the following examples of misuse of their cars:

1. Driving recklessly and sounding-off mufflers around the school.

2. Picking up students who are in school and leaving school during the school day without signing out.
3. Driving back and forth in front of or around school grounds.
4. Parking in non-designated areas at school.
5. Exceeding the speed limit around the school property or at school functions.
6. Leaving school without checking out.
7. Sitting in the car after arriving at the school site.
8. Causing property damage to or disturbing another student's vehicle.

Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle if reasonable cause exists to do so. Students have full responsibility for the security and content of their vehicles and will make certain they are locked and the keys are not given to others. Students will be held responsible for any prohibited objects or substances, such as alcohol, drugs, and weapons found in their cars and will be subject to disciplinary action. Searches of vehicles may be conducted at any time there is reasonable cause to do so. [Policy CLC Local, FFFD Local, FNF Local]

### **CHEATING**

Academic dishonesty, cheating or plagiarism is not acceptable. Cheating includes the copying or allowing the copying of another student's work-homework, classwork, test answers, etc.-as one's own. Plagiarism is the use of another person's original ideas or writing without giving credit to the true author. A student found to have engaged in academic dishonesty will be subject to loss of credit for the work in question, as well as disciplinary penalties according to the Student Code of Conduct.

### **CHEERLEADERS/MASCOT**

The duties of the Bremond High School cheerleaders are to support all phases of athletic endeavors, to promote among the student body an attitude of unity, pride, good sportsmanship and spirit, and to support the faculty and administration of the school.

Cheerleaders/Mascot at Bremond High will be selected using teacher evaluations, judges, and student body vote. Students must have a 70 average overall in order to tryout. Cheerleaders chosen for the year must adhere to the eligibility rules as passed by House Bill 72 (Pass-Play Rule).

All squad members will abide by the rules set forth by the sponsor. If you have any questions, please contact the Cheerleader Sponsor.

### **CHILD ABUSE AND NEGLECT**

Pursuant to Chapter 34 of the Texas Family Code, any person who suspects that a child has been abused or neglected by a person responsible for the child's care, custody, or welfare must report the suspected abuse or neglect to:

- The Department of Child Protective Services 979-828-5955
- Any local or state law agency, 979-828-3299 or
- Any state agency that operates licenses or registers a facility in which abuse or neglect is suspected.

Complainants must make a verbal report as soon as they learn of abuse or neglect or their likelihood. Professionals must make a verbal report within 48 hours after first suspecting abuse or neglect.

Section 34.02 of the TEC defines teachers as professionals. Teachers are specifically required by Texas law to report suspected abuse or neglect. As a parent, it is important for you to be aware of warning signs that could indicate a child may have been or is being sexually abused. Sexual abuse in the Texas Family Code is defined as any sexual conduct harmful to a child's mental, emotional, or physical welfare as well as a failure to make a reasonable effort to prevent sexual conduct with a child. Anyone who suspects that a

child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

Possible physical warning signs of sexual abuse could be difficulty sitting or walking, pain in the genital areas, and claims of stomachaches and headaches. Behavioral indicators may include verbal references or pretend games of sexual activity between adults and children, fear of being alone with adults of a particular gender, or sexually suggestive behavior. Emotional warning signs to be aware of include withdrawal, depression, sleeping and eating disorders, and problems in school.

A child who has experienced sexual abuse should be encouraged to seek out a trusted adult. Be aware as a parent or other trusted adult that disclosures of sexual abuse may be more indirect than disclosures of physical abuse, and it is important to be calm and comforting if your child, or another child, confides in you. Reassure the child that he or she did the right thing by telling you.

As a parent, if your child is a victim of sexual abuse, the campus counselor or principal will provide information regarding counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (TDFPS) also manage early intervention counseling programs. To find out what services may be available in your county, see [http://www.dfps.state.tx.us/Prevention\\_and\\_Early\\_Intervention/Programs\\_Available\\_In\\_Your\\_County/default.asp](http://www.dfps.state.tx.us/Prevention_and_Early_Intervention/Programs_Available_In_Your_County/default.asp).

The following Web sites might help you become more aware of child sexual abuse:

- <http://www.tea.state.tx.us/index.aspx?id=2820>
- <http://www.sapn.nonprofitoffice.com>
- <http://www.taasa.org/member/materials2.php>
- [http://www.oag.state.tx.us/AG\\_Publications/txts/childabuse1.shtml](http://www.oag.state.tx.us/AG_Publications/txts/childabuse1.shtml)
- [http://www.oag.state.tx.us/AG\\_Publications/txts/childabuse2.shtml](http://www.oag.state.tx.us/AG_Publications/txts/childabuse2.shtml)

Reports may be made to:

The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (1-800-252-5400 or on the Web at <http://www.txabusehotline.org>).

### **CLASS OFFICERS**

Grades 6-12 shall elect officers for the school year in August. Officers elected are:

President

Vice President

Secretary/Treasurer

All class meetings must be called by a faculty sponsor and conducted according to parliamentary procedure with the faculty sponsor present for all meetings. Accurate financial records of all class and organization receipts and expenditures must be kept during the school year with a summary balance sheet initialed by the sponsor at the end of the school year.

### **CLOSED CAMPUS - RELEASE OF STUDENTS**

The Bremond I.S.D. has a "CLOSED CAMPUS" policy. Only with the permission of the Principal or Superintendent may any student leave campus. Any student receiving permission must sign out and sign back in upon return to the campus. This sign-out sheet will be kept in the principal's office for verification. [FEE Local]

The time and reason must be valid for approval. Unless the administrator has granted approval because of extenuating circumstances, a student will not regularly be released before the end of the instructional day.

A student who will need to leave school during the day must bring a signed note from a parent or have the parent phone the school that morning.

A student who becomes ill during the school day should obtain a referral from their teacher and report to the school nurse's office. The campus principal or nurse will decide whether or not the student should be sent home and will notify the student's parent.

## CLUBS

Student clubs and performing groups such as the band, cheerleaders, and athletic teams may establish rules of conduct--and consequences for misbehavior--that are stricter than those for students in general. The consequences specified by the school shall apply in addition to any consequences specified by the organization.

Accurate financial records of all club receipts and expenditures must be kept during the school year with a summary balance sheet initialed by the sponsor and treasurer at the end of the school year. The following is a list of clubs and organizations currently active on our campus:

1. National Honor Society
2. Student Council
3. Band
4. Athletics (Boys and Girls)
5. Class officers
6. FCCLA
7. FFA
8. Annual Staff
9. Cheerleaders
10. UIL
11. Drama Club
12. Art Club
13. FCA
14. Spanish Club
15. 4-H

### **National Honor Society**

The Bremond Chapter of the National Honor Society is a local organization that recognizes and develops scholarship, service, character, and leadership. Please contact the NHS sponsor for a copy of the local chapter's by-laws.

#### Selection Process

To be eligible for membership in NHS, a student must be in grade 10 or above with a cumulative grade point average (GPA) of 4.25 or better. Any eligible student is then evaluated on leadership, character, and service shown during the high school career. Each candidate receives a Student Activity Information Form to complete and return by the deadline. While this is not an application, it provides the Faculty Council valuable information needed to evaluate each candidate. The criteria used for evaluation are:

**Co-curricular activities**—3 activities worth 10 points each (A student shall be involved in a variety of organizations. Therefore, only two activities from the same area will be counted.)

**Leadership positions**—1 activity for 25 points (This involves holding any class or club office.)

**Community activities**—1 hour of service = 1 point, with a maximum of 20 points (This is any verifiable activity that makes our community a better place to live. 20 hours are required for each year in high school.)

**Work or recognition**—2 worth 12.5 points each (Work is considered to be a job that is worked on a weekly basis. Recognition or awards can be from school or the community but will not

include the Honor Roll Award, United States National Awards, United States Academy Awards, All American Scholar, Who's Who, etc. Awards given by teachers will be accepted.

A total of 100 points are possible on this part of the selection process. Another 100 points may be received from the faculty evaluation forms, which evaluate the candidate's character and leadership qualities. The scores will be added together for a combined score. If the combined score is:

170 or better, membership is automatically offered.  
Below 170, the Faculty Council examines each case individually.

Whether or not membership is offered, each candidate will be notified. Any student that is denied membership at this time may be eligible again the next semester if the cumulative GPA is at least 4.25.

### Membership

Membership in the National Honor Society is both an honor and a responsibility. Although each member is recognized for scholarship, character, service, and leadership, the member must also remember it is his/her duty to fulfill all organization requirements and to constantly improve in the areas of scholarship, character, service, and leadership. Any member who resigns or is dismissed is not eligible for NHS membership in the future.

### Dismissal Process

Any member falling below the standards required for membership in NHS will be given a reasonable amount of time to correct the deficiency. Any member that fails to make up the deficiency in a reasonable amount of time will be eligible for dismissal. In cases of dismissal, the member and his/her parents will be notified of a hearing before the Faculty Council. The parents and member will be notified of any decisions reached as a result of this meeting.

### Appeals Process

The National Honor Society follows the same appeals process as the school. Any member with a grievance should first address the person closest to the problem. If satisfactory adjustments are not made, the next person in line of authority is to be contacted. Failure to do so could ruin your chances of an adequate settlement. The chain of command is (a) NHS sponsor; (b) NHS Faculty Council; (c) Principal; and then (d) Superintendent.

## **COMMENCEMENT PARTICIPATION**

To participate in commencement activities, a student must have been classified as a senior no later than the end of the fall semester prior to commencement. Students must have no school debts, all textbooks returned, and should attend all graduation practices.

A certificate of course work completion will be issued to a senior student who successfully completes state and local credit requirements for graduation, but fails to perform satisfactorily on the exit-level examination. They will be allowed to participate in commencement activities and ceremonies. [FMH Local]

Students with disabilities who have completed four years of high school but who have not yet completed the requirements of their IEP related to graduation will be issued a certificate of attendance and be allowed to participate in the graduation ceremonies. Such students will be allowed to participate in only one graduation ceremony.

## CONTAGIOUS DISEASES/CONDITIONS

Parents of students with a communicable or contagious disease are asked to telephone the school so that other students who have been exposed to the disease can be alerted. Students with certain diseases are not allowed to come to school when their disease is contagious and until the re-admittance criteria have been met. [FFAD Legal]

The school nurse can provide information from the Department of State Health Services regarding these diseases.

## COMPUTER RESOURCES

District resources have been invested in computer technology to broaden instruction and to prepare students for an increasingly technological society. Use of these resources is restricted to students working under the teacher's supervision and for approved instructional purposes only. Students and parents will be asked to sign a student agreement regarding appropriate use of these resources; violations of this agreement may prompt termination of privileges and other disciplinary actions.

## CONFISCATED PROPERTY

Students may not bring to school those items which are inappropriate or which are specifically against school rules. BISD reserves the right to confiscate these items and make disposition of the items according to the following guidelines:

- Cigarettes, matches, disposable lighters, weapons, and all tobacco products will not be returned.
- Video games, CD players, radios, tape recorders, pagers, unauthorized electronic devices, cameras, and all other confiscated properties will be returned accordingly:
  - a) 1<sup>st</sup> offense... Confiscated item returned at the end of the school day.
  - b) 2<sup>nd</sup> offense... Call to parent... item released to parent only.
  - c) 3<sup>rd</sup> offense... Items held until end of semester
  - d) 4<sup>th</sup> offense... Items not returned until end of the school year.

Cellular phones may be brought to school but may not be displayed, turned on, or used during the instructional day. If so, they are subject to the before mentioned confiscation policy.

Students may not bring to school those items which are inappropriate or which are specifically against school rules.

**Disciplinary consequences may also be assigned to the student by the campus principal.**

## CORRIDOR PASS

Students in the hallway without a corridor pass will be returned to their classroom. If they have left without permission, they will be assigned detention or other disciplinary action.

## COUNSELING

Students are encouraged to talk with the school counselor, teachers, and principals in order to learn more about the curriculum, career and technology opportunities, course offerings, graduation requirements, early graduation procedures, and differences between graduation requirements for the minimum high school program and recommended program. All students in grades 8-12 shall be notified annually about the recommended courses for students preparing to attend college.

Students who are interested in attending a college, university, or training school or pursuing some other advanced education should work closely with their counselor so that they may enroll in the high school

courses that will best prepare them for further work. The counselor can also provide information about entrance examinations required by many colleges and universities, as well as information about financial aid and housing. The District offers career and technology programs in agriculture, homemaking, and business. Admission into a program is based on prerequisites, program requirements, and availability.

The B.I.S.D. Counselor may be able to help students with a wide range of personal concerns. Our counselor is familiar with community resources and may direct students to other sources of information and assistance. Students who wish to discuss academic or personal concerns with our counselor should stop by the high school office and sign up for an appropriate time to meet.

The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent. Parental consent is not necessary when a psychological examination, test, or treatment is required by state or federal law for special education purposes or by the Texas Education Agency for child abuse investigations and reports. [FFE Legal & FFG Exhibit]

### **DATING VIOLENCE, DISCRIMINATION, HARASSMENT, AND RETALIATION**

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. This type of conduct is considered harassment if the conduct is so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance.

Examples of dating violence against a student may include, but are not limited to, physical or sexual assaults, name-calling, put-downs, threats to hurt the student or the student's family members or members of the student's household, destroying property belonging to the student, threats to commit suicide or homicide if the student ends the relationship, attempts to isolate the student from friends and family, stalking, or encouraging others to engage in these behaviors.

The board has established discrimination policies and procedures to prohibit and promptly respond to inappropriate and offensive behaviors that are based on a person's race, color, religion, gender, national origin, disability, or any other basis prohibited by law. [See policy FFH]

Harassment, in general terms, is conduct so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance.

Examples of harassment may include, but are not limited to, offensive or derogatory language directed at a person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening or intimidating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

Sexual harassment of a student by an employee, volunteer, or another student is prohibited.

Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact not reasonably construed as sexual in nature. However, romantic and other inappropriate social relationships, as well as all sexual relationships, between students and district employees are prohibited, even if consensual.

Examples of prohibited sexual harassment may include, but not limited to, touching private body parts or coercing physical contact that is sexual in nature; sexual advances; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Retaliation against a person, who makes a good faith report of discrimination or harassment, including dating violence, is prohibited. Retaliation against a person who is participating in an investigation of alleged discrimination or harassment is also prohibited. A person who makes a false claim or offers false statements or refuses to cooperate with a district investigation, however, may be subject to appropriate discipline.

Retaliation against a student might occur when a student receives threats from another student or an employee or when an employee imposes an unjustified punishment or unwarranted grade reduction. Retaliation does not include petty slights and annoyances from other students or negative comments from a teacher that are justified by a student's poor academic performance in the classroom.

Any student who believes that he or she has experienced dating violence, discrimination, harassment, or retaliation should immediately report the problem to a teacher, counselor, principal, or other district employee. The report may be made by student's parent. See policy FFH(LOCAL) for the appropriate district officials to whom to make a report.

To the extent possible, the district will respect the privacy of the student; however, limited disclosures may be necessary to conduct a thorough investigation and to comply with law. Allegations of prohibited conduct, which includes dating violence, discrimination, harassment, and retaliation, will be promptly investigated. The district will notify the parents of any student alleged to have experienced prohibited conduct involving an adult associated with the district.

In the event prohibited conduct involves another student, the district will notify the parents of the student alleged to have experienced the prohibited conduct when the allegations, if proven, would constitute a violation as defined by policy.

If the district's investigation indicates that prohibited conduct occurred, appropriate disciplinary or corrective action will be taken to address the conduct. The district may take disciplinary action even if the conduct that is the subject of the complaint was not unlawful.

A student or parent who is dissatisfied with the outcome of the investigation may appeal in accordance with policy FNT(LOCAL).

### **DISPLAYS**

The district will seek parental consent before displaying students' artwork, special projects, and photographs on the District's Web site, in printed material, by video, or any other method of mass communication.

### **DRESS CODE**

Although the ultimate responsibility for student's grooming lies with the student and their parents, the school has a part to play in the student dress code. The responsibility of the school officials to prescribe and control personal appearance in the schools has been affirmed repeatedly in the courts of the United States. The Bremond I.S.D. School Board sets the standards of acceptable dress for students.

Classroom teachers may make interpretations of the Bremond I.S.D. student dress code. If there is a question, the student will be referred to the principal. Students in violation of this dress code on a first offense basis will be given a warning and the opportunity to correct the violation. Additional disciplinary action may be warranted if there is a repeat of a dress code violation.

Students are expected to dress appropriately and in good taste with concern given to the safety and well-being of students. No aspect of the student's dress should cause disruption to the learning environment at school. In accordance with these parameters, the following guidelines are adopted as the Bremond ISD dress code:

1. No manner of dress should bear any indecent/suggestive words or slogans or sexual innuendos; nor should they bear any slogans or phrases related to tobacco, alcohol, drugs, or gangs. Likewise, no phrases or slogans of a prejudicial nature toward groups of people, races, etc. are allowed.
2. Slits in dresses or skirts should be no shorter than one inch below the extended fingers of both hands.
3. Shorts must not be wind shorts, soccer shorts or made of such inappropriate materials.
4. Shorts, skirts, and dresses are acceptable if the hem is no more than 3 inches above the kneecap.
5. **Shorts, skirts, dresses, and pants should be hemmed and not frayed. Tears, cuts, and holes are not allowed with the exception of a moderate side-seam cut at the cuff.**
6. Immodest dress will not be allowed. Examples include: strapless dresses, clothes made of see-through material, tank-tops, muscle shirts, halter tops, blouses or tops that reveal a bare midriff – front or back – at any time, leggings or tights with short tops, low-cut or revealing blouses.
7. Undergarments may not be worn as outerwear.
8. **Trousers/jeans/shorts/sweats should be worn properly at the waistline. Underpants should not be visible above the waistline of the pants.....whether the pants are covered by a top or not.**
9. No student shall wear headdresses, curlers, caps, hats, bandannas, or visors, and hoods inside any school facility during the school day.
10. Sunglasses or other unusual eyewear, except by written order of a physician, will not be permitted in the school building.
11. Students must wear appropriate and safe footwear (shoes or boots) at all times.
12. Girls may have earrings in their ears. Any other visible body piercing by any student, girl or boy, is prohibited.
13. Students will not be allowed to have coverings over prohibited piercings or to have objects present to keep prohibited piercings open.
14. Boys; hair should be neatly trimmed off the ears, out of the eyes, and off the top of the collar. Ponytails and/or pigtails of any type are not permitted for boys. No objects (including but not limited to beads, ribbons, hair clips) are permitted in boys' hair. Mustaches, beards, or goatees are not allowed. Sideburns may extend to the bottom of the earlobe.
15. Unusual or distracting hairstyles, colors, mohawks, or designs are not permitted.
16. Visible tattoos are prohibited.
17. Pocket/wallet chains of any kind are not allowed.
18. Pajama bottoms of any kind are not allowed.
19. Arm/wrist/sweat bands of any kind are not allowed.
20. Shirrtails should not be excessive in length.
21. "Grills" are prohibited.
22. Roller shoes are prohibited during the instructional day or at any Bremond I.S.D. activity on or off campus.
23. Students shall remain fully clothed in public places including hallways, outside locker rooms, and restrooms.

### DRUG-FREE SCHOOLS

The Bremond Independent School District believes student use of alcohol and illicit drugs is both wrong and harmful. Consequently, the district has established a Code of Student Conduct that prohibits the use, sale, possession, and distribution of alcohol and illicit drugs by students on school premises or as part of any school activity, regardless of its location. Compliance with this code of conduct is mandatory, and students shall be disciplined if they are found to have violated this code of conduct.

The district's policies and its Discipline Management Plan provide a range of disciplinary sanctions for alcohol and drug-related offenses. Students may be suspended or expelled for a period of time ranging from several days to the end of the school year; in addition, they may be referred to appropriate law enforcement officials for criminal prosecution.

Procedural requirements for the imposition of suspension and expulsion are set out in the district's policies. Any principal will be glad to provide you access to or a copy of these policies or they may be viewed online at [www.bremondisd.net](http://www.bremondisd.net).

Depending on the nature and severity of a drug or alcohol-related offense, a student may be required to complete an appropriate rehabilitation program either in lieu of or in addition to other school discipline. The school counselor can provide you with information about rehabilitation and re-entry programs that are available in our community or within reasonable access of our community.

### **DRUG TESTING**

The District requires drug testing of any student in grades 7-12 who chooses to participate in school-sponsored extracurricular activities.

A student participating in these activities shall be tested for the presence of illegal drugs at the beginning of the season in which the student initially participates.

In addition, students shall be randomly tested thereafter throughout the school year.

School-sponsored extracurricular activities for which testing are required include but are not limited to the following:

1. All UIL and extracurricular activities including academics, music, and athletics
2. Art Club
3. Band (marching), concert, stage, etc.
4. Cheerleading
5. Class officers
6. National Honor Society
7. FCA
8. Drama Club
9. Twirlers/dance team
10. FFA
11. FCCLA
12. Power lifting
13. Spanish Club
14. High school and Junior high Student Council
15. Annual staff/yearbook
16. 4-H

The purposes of the drug-testing program are to help enforce a drug-free educational environment; deter student use of illegal and performance-enhancing drugs; and educate students regarding the harm caused by the use of illegal and performance-enhancing drugs or alcohol.

The District shall provide each parent and student a copy of the drug-testing policy and consent form prior to the student's participation in an affected activity.

The District shall conduct meetings with parents and interested student participants prior to the beginning of each semester.

Parent attendance at an orientation meeting is not mandatory.

Before a student is eligible to participate in extracurricular activities, the student shall be required annually to sign a consent form agreeing to be subject to the rules and procedures of the drug-testing program. If the student is under the age of 18, the student's parent or guardian shall also sign a consent form. If appropriate consent is not given, the student shall not be allowed to participate in extracurricular activities.

Drug test results shall be used only to determine eligibility for participation in extracurricular activities. Positive drug test results shall not be used to impose disciplinary sanctions or academic penalties.

Nevertheless, nothing in this policy shall limit or affect the application of state law, local policy, or the Student Code of Conduct. A student who commits a disciplinary offense shall be subject to consequences in accordance with the Student Code of Conduct.

Drug test results shall be confidential and shall be disclosed only to the student, the student's parents, and designated District officials who need the information in order to administer the drug-testing program. Drug test results shall not be maintained with a student's academic record. Results shall not be otherwise disclosed except as required by law

The Board shall contract with a certified drug-testing laboratory to conduct testing of students' urine samples.

Testing laboratories shall not release statistics regarding the rate of positive drug tests to any person or organization without consent of the District.

The District shall make available to students and parents a list of the exact substances for which tests will be conducted.

The drug-testing laboratory shall test for the presence of any, but not limited to the following:

- Alcohol
- Performance-enhancing substances, including anabolic steroids
- Marijuana
- Cocaine
- Methaqualone
- Benzodiazepines
- Phencyclidine (PCP)
- Methadone
- Barbiturates
- Propoxyphene
- Amphetamines
- Opiates
- Metabolites of any of these substances

Personnel from the drug-testing laboratory shall collect urine samples under conditions that are no more intrusive than the conditions experienced in a public restroom. When selected for testing, a student shall be escorted to the school's testing site by a District employee and shall remain under employee supervision until the student provides a sample. Samples shall be produced by a student from behind a closed restroom stall. A District employee of the same gender as the student shall be present when any samples are collected.

Random tests shall be conducted on as many as nine dates throughout the school year.

No less than ten percent of the students participating in the program shall be randomly selected for each random test date.

The drug-testing laboratory shall use a random selection method to identify students chosen for random testing. Students shall not receive prior notice of the testing date or time.

A student who refuses to be tested when selected or who is determined to have tampered with a sample shall be deemed to have a positive test result and shall be subject to the appropriate consequences depending on previous positive test results, if any.

If a student is absent on the day of the random test, a sample shall be collected on the next random testing date.

An initial positive test shall be confirmed by a second test of the same specimen before being reported as positive.

Upon receiving results of a positive drug test, the District shall schedule a meeting with the student, the student's parent if the student is under the age of 18, and the coach or sponsor of the extracurricular activity to review the test results and discuss consequences.

The student or parent shall have three school days following the meeting to provide a medical explanation for a positive result.

Consequences of positive test results shall be cumulative through the student's enrollment in the District.

A student who has a first time confirmed positive drug test shall be subject to the following consequences:

- The student shall be suspended from any extracurricular activity for 30 school days.
- During the period of suspension, the student may participate in practices but not in any competitive activities.
- If the student wishes to return to participation in extracurricular activities, the student must be retested at the end of the period of suspension and have a negative test result; the student shall be retested on the next three random test dates.
- The District shall notify the parent and student of drug and alcohol abuse prevention resources available in the area.

A student who has a second time confirmed positive drug test shall be subject to the following consequences:

- The student shall be suspended from any extracurricular activity for 365 calendar days following the date the student and parent are notified of the test results.
- The District shall again notify the parent and student of drug and alcohol abuse prevention resources available in the area.

A student who has a third time confirmed positive drug test shall be subject to the following consequences:

- The student shall be suspended from participation in any extracurricular activity for the remainder of the student's enrollment in the District following the date the student and parent are notified of the test results.
- If a student's suspension from participation is not completed by the end of the semester, the student shall complete the assigned period of suspension during the following semester or during the first semester of the following school year.
- A student or parent may appeal a decision made under this policy in accordance with FNG (Local). The student shall be ineligible for participation in extracurricular activities while the appeal is pending. [FNF Local]

For all positive results, the student or parent/guardian will have the option of having a second test performed of the same urine sample by an outside lab at the appealers' expense. If a hair follicle test is chosen, it will be collected by the collection agency.

## EARLY DISMISSAL & DCP

Requirements for Early Dismissal & DCP:

- **No discipline problems.**
- **No attendance problems.**
- Maintain at least a "C" in every class.
- **Must have passed all sections of the TAKS or EOC exam.**
- Student must meet all graduation credit requirements.
- May not take an underclassman off campus when leaving.
- Sign themselves out with the office at the time of their dismissal.

Early dismissal is a **privilege** and failure to comply with the above requirements could cause the student to have this privilege revoked.

## ELECTRONIC DEVICES

Students may not bring to school those items which are inappropriate or which are specifically against school rules. BISD reserves the right to confiscate these items and make disposition of the items according to the following guidelines:

- Cigarettes, matches, disposable lighters, weapons, and all tobacco products will not be returned.
- Video games, CD players, radios, tape recorders, pagers, unauthorized electronic devices, cameras, and all other confiscated properties will be returned accordingly:
  - a) 1<sup>st</sup> offense... Confiscated item returned at the end of the school day.
  - b) 2<sup>nd</sup> offense... Call to parent... item released to parent only.
  - c) 3<sup>rd</sup> offense... Items held until end of semester
  - d) 4<sup>th</sup> offense... Items not returned until end of the school year.

Cellular phones may be brought to school but may not be displayed, turned on, or used during the instructional day. If so, they are subject to the before mentioned confiscation policy.

Students may not bring to school those items which are inappropriate or which are specifically against school rules.

**Disciplinary consequences may also be assigned to the student by the campus principal.**

## EMERGENCY DRILLS

Students, teachers, and other District employees shall participate in frequent drills of emergency procedures. When the alarm is sounded, students must follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

Disaster and Severe Weather Emergency Procedures

- In the event of a tornado or severe weather, the office will issue an announcement. If the electricity is off, runners will be dispatched.
- All students and faculty will go into the halls and sit in a tucked position with their hands or a book over their head and have their backs to the wall.

Teachers will observe the following general rules:

- Whenever possible, students should be kept away from windows and glass.
- Remain as calm as possible.

All emergency drills/procedures will be in accordance with the district's Multi-Hazard Emergency Operations Plan.

### **EMERGENCY MEDICAL TREATMENT**

If a student has a medical emergency at school or a school-related activity when the parent cannot be contacted, the school would need to have written parental consent to obtain emergency medical treatment and information about allergies to medications, etc. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information updated (doctor name, phone numbers, allergies, medications, etc.) For more information, contact the school nurse. [Policy FFAC]

### **EXAMINATIONS - EXEMPTIONS**

Semester exams and six weeks exams will be administered the closing week of the reporting period. Semester exams count as one-seventh of the final grade. ONLY juniors and seniors may be exempt from exams. For those students that are exempt and do not want to attend class, the parents must write a note to excuse their student from attending the class. Students will be counted as absent for attendance purposes during their days of test exemption. The following plan outlines specific details for exemptions:

- a. Junior and senior students may earn an exemption from semester/final exams in those subjects in which they have a 90 or above and have no more than 3 excused absences.
- b. Junior and senior students with an 85-89 and have no more than 2 excused absences will be exempt from all semester/final examinations in each appropriate course.
- c. Junior and Senior students with an average of 80-84 and no more than 1 excused absence will be exempt from the semester/final exams in each appropriate course.

### **FINAL EXAMINATION SCHEDULE**

#### ***FALL SCHEDULE:***

#### ***MIDDLE/HIGH SCHOOL***

**WEDNESDAY-----DEC. 14** 7<sup>th</sup> Period 2:00-3:08 p.m.

**THURSDAY-----DEC. 15** 1<sup>st</sup> Period 8:00-9:10 a.m.  
3<sup>rd</sup> Period 9:15-10:25 a.m.  
5<sup>th</sup> Period 10:30-11:35 a.m.  
MS/HS Lunch 11:35-12:00 noon

**FRIDAY-----DEC. 16** 2<sup>nd</sup> Period 8:00-9:10 a.m.  
4<sup>th</sup> Period 9:15-10:25 a.m.  
6<sup>th</sup> Period 10:30-11:35 a.m.  
MS/HS Lunch 11:35-12:00 noon

#### ***SPRING SCHEDULE:***

#### ***MIDDLE/HIGH SCHOOL***

**WEDNESDAY-----MAY 23** 7<sup>th</sup> Period 2:00-3:04 p.m.

**THURSDAY-----MAY 24** 1<sup>st</sup> Period 8:00-9:10 a.m.  
3<sup>rd</sup> Period 9:15-10:25 a.m.  
5<sup>th</sup> Period 10:30-11:35 a.m.  
MS/HS Lunch 11:35-12:00 noon

**FRIDAY-----MAY 25** 2<sup>nd</sup> Period 8:00-9:10 a.m.  
4<sup>th</sup> Period 9:15-10:25 a.m.  
6<sup>th</sup> Period 10:30-11:35 a.m.  
MS/HS Lunch 11:35-12:00 noon

## EXTRACURRICULAR ACTIVITIES

All pupils are encouraged to participate in some extracurricular activity. A student who passes all courses for the grading period remains eligible throughout the next grading period.

A student with a grade below 70 at the end of a grade-reporting period may not participate in extracurricular activities for at least three school weeks. Exceptions to the rule include identified dual credit classes, or a student with disabilities who fails to meet the standards of their IEP. A student may practice or rehearse while ineligible. The student regains eligibility when the principal and teachers determine the student has: (1) earned a passing grade (70 or above) in all academic classes; and (2) completed the required days of ineligibility.

**A student is allowed up to ten absences for a class during the school year for extracurricular absences not related to post-district competition, a maximum of five absences for post-district competition prior to state, and a maximum of two absences for state competition. In addition, the District shall permit an unlimited number of absences for competitions and performances sponsored by other organizations approved by the Board. Any disciplinary behavior-related restrictions on participation are set out in the Student Code of Conduct. A student who misses class because of participation in an activity sponsored by a non-approved organization will receive an unexcused absence. [FM Local]**

The school makes a wide range of extracurricular activities available for both boys and girls. The extracurricular program is in conformity with the University Interscholastic League and the State Board of Education. The boys' sports program includes football (Varsity, J.V., and Jr. High), basketball (Varsity, J.V., and Jr. High), track (High School & Jr. High), golf, tennis, and baseball. The girls' sports program includes basketball, (Varsity, J.V., and Jr. High), volleyball (Varsity, J.V. and Jr. High), track (High school and Jr. High), softball, tennis, and golf. Practice and drills in the various sport programs are normally conducted after school hours. Also included in the school's extracurricular activities are F.F.A., FCCLA, Tiger Band, 4-H, Cheerleaders, Drama Club, National Honor Society, Student Council, FCA, Art Club, Spanish Club, and all UIL Literary events.

Each student participating in extracurricular activities must have parent approval and those in sports must have a physical exam. The school is usually able to secure the physical exams on a date prior to the beginning of school. Students who do not get a physical exam with the group must make their own arrangements and bear the cost. If the school is unable to secure the service without charge, the expense will be borne by the student.

Students involved in extra-curricular activities, who are absent from school for any reason other than absences approved by the building principal, or without prior approval of the administration, may not be allowed to participate in school related activities on that day or evening. Students assigned to ISS or D.A.E.P. may not be allowed to participate nor attend school-related activities for a period to be determined by the appropriate administrator.

### **Please note:**

**Sponsors of student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior—including consequences for misbehavior—that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by local policy will apply in addition to any consequences specified by the organization's standard of behavior. Student dress code must be adhered to by all participants in extracurricular activities.**

[For further information, see policies FM and FO.]

## **FACILITY USE BY STUDENTS BEFORE AND AFTER SCHOOL**

Certain areas of the school will be accessible to students before and after school for specific purposes. Unless a teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

The cafeteria and the adjacent hallways and restrooms are open to students beginning at 7:15 a.m. Between 7:30 a.m. and 7:40 a.m. students are permitted to go to their lockers or to a classroom to attend tutorials.

Between 7:40 a.m. and 7:55 a.m. students are to be in a classroom or in the school cafeteria and its adjacent hallways and restrooms. After dismissal of school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave campus immediately. [Policies FM and FO]

## **FEES**

Most materials of the basic educational program are provided without charge to students. Students are expected to provide their own supplies of pencils, paper, erasers, and notebooks, and may be required to pay certain other fees or deposits (Policy FP), including:

- Club dues.
- Security deposits.
- The material for a class project the student will keep.
- Personal physical education and athletic equipment and apparel.
- Voluntary purchases of pictures, publications, class ring, senior invitations, cap & gown, etc.
- Instrument rental and uniform maintenance.
- Fees for damaged, lost, or overdue library books and school-owned equipment.
- Lost textbooks
- Homemaking projects.
- Required workbooks.
- Driver Education courses.
- A fee not to exceed \$50 for costs of providing an educational program outside of regular school hours for a student who has lost credit because of absences and whose parent chooses the program in order for the student to meet the 90 percent attendance requirement. The fee will be charged only if the parent or guardian signs a District-provided request form.
- Membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities.
- Voluntarily purchased student accident insurance.
- Personal apparel used in extracurricular activities that becomes the property of the student.
- Fees for optional courses offered for credit that requires the use of facilities not available on district premises.
- Summer school for courses that are offered tuition-free during the regular school year.
- Fees for credit recovery programs due to academic failure.
- Fees for credit acceleration programs.

Any required fee or deposit may be waived if the student or parents are unable to pay. Application for such a waiver may be made through the principal.

## **FUND RAISING**

Student clubs, classes, organizations, and parent groups may be permitted to conduct fund-raising drives for approved school purposes. An application for permission must be made to the principal's office at least 7 days before the event may be scheduled. Except as approved by the Superintendent, fund raising is not permitted on school property. [FJ Local and GE Local]

Every request for a class or club extracurricular activity must be prepared in writing by the class secretary, signed by the class president, approved by the sponsor, presented to the Principal and signed by the Superintendent. The appropriate forms are located in the high school office.

**GRADE CLASSIFICATION**

After the 9th grade, students are classified according to the number of units earned toward graduation.

UNITS OF CREDIT EARNED	GRADE PLACEMENT
*****	
5	10--SOPHOMORE
10	11--JUNIOR
15	12—SENIOR

**GRADE POINT AVERAGE**

A student’s grade point average is determined by adding up the grade points earned for all courses taken and dividing by the total number of courses. Advanced courses are weighted and courses taken for local credit are not included. Courses taken in Junior High School for High School credit are for credit only. Junior High School grades are not part of the total GPA. Correspondence course grades are not part of the total GPA as well as credit by exam grades or grades received from Odyssey Ware completion. See the counselor for details.

**GRADE REPORTING**

Written reports of students' grades shall be issued to parents at least once every six weeks. At the end of the third week of each grading period, parents will be notified if the student's grade average is near or below 70 with a progress report.

The dates for Progress Reports are:

- |  |   |
|--|---|
| <p><b>September 12, 2011</b><br/> <b>October 31, 2011</b><br/> <b>December 7, 2011</b></p> | <p><b>January 24, 2012</b><br/> <b>March 19, 2012</b><br/> <b>May 7, 2012</b></p> |
|--|---|

Notification will be by mail from the high school or junior high school office to insure parent notification. This report should be signed by the parents and returned to the school within three days. If a student receives a grade of less than 70 in any subject, the parent will be requested to schedule a conference with the teacher of that subject. Students whose grades fall below 70 in a grade-reporting period must attend tutorials. (TEC 29.084).

Teachers follow grading guidelines that have been approved by the superintendent and designed to reflect each student’s academic achievement for the grading period, semester, or course. State law provides that a test or course grade issued by a teacher cannot be changed unless the board determines that the grade was arbitrary or contains an error, or that the teacher did not follow the district’s grading policy. [See policy EIA.]

Questions about grade calculation should first be discussed with the teacher; if the question is not resolved, the student or parent may request a conference with the principal in accordance with FNG (Local).

**GUM CHEWING**

Students are not permitted to chew gum inside the buildings at any time.

## HIGH SCHOOL SUPERLATIVES

Members of the senior class annually elect their classmates to the following superlatives:

Best All Around Boy and Girl	Best Dressed	Most Likely to Succeed
Mr. & Ms. BHS	Most Talented	Most Friendly
Class Favorites	Class Clown	Most Athletic
Most Courteous	Coolest Wheels	

Election will be by secret ballot during the school year.

## HIGH SCHOOL YEARBOOK

The yearbook, El Tigre, highlights the activities of Bremond students in grades Pre-K through twelve. The publication of the yearbook is a self-sustaining nonprofit activity with the objective of preparing the best possible annual within the limits of the income from advertising, annual sales, and other sources.

## HONOR ROLL

- "TIGER HONOR ROLL"---All course grades not less than 95
- "A HONOR ROLL"-----All course grades not less than 90
- "B HONOR ROLL"-----All course grades not less than 80

## IMMUNIZATIONS

All students must be immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student should not be immunized. The immunizations required include: diphtheria/tetanus; pertussis; hepatitis A; hepatitis B; rubella (German measles); mumps; poliomyelitis (polio); rubella;; and varicella (chicken pox). School officials can provide information on the required doses of these vaccines. Proof of immunizations may be established by personal records from a licensed physician or public health clinic with a signature or rubber-stamp validation.

If a student should not be immunized for medical reasons, the student or parent must present a certificate signed by a licensed physician, stating that in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long contraindication. For further information see policy FFAB and the Texas Department of State Health services website: [www.dshs.state.tx.us/immunize/school/default.shtm](http://www.dshs.state.tx.us/immunize/school/default.shtm).

If a student's religious beliefs conflict with the requirement that the student be immunized, a parent must use only an official form obtained in writing from the Texas Department of State Health Services (DSHS), Immunization Branch, (MC1946) P.O. Box 149347, Austin, TX 78714-9347; or online at <https://webds.dshs.state.tx.us/immco/affidavit.shtm>. The form must be notarized and submitted to the principal or nurse within 90 days of notarization. Each child in the family must have a separate form.

## INSURANCE

Student insurance is provided by Bremond Independent School District covering a student for in school and school sponsored activities where an adult supervisor is present. The coverage is defined as "**secondary coverage**" and will pay only after the family coverage has met its payment coverage. If there is no family coverage, the school policy will pay a **scheduled amount**. The school will not be responsible for payment of medical bills not paid by the insurance company. There is an element of risk in any sport activity that cannot be assumed by the school.

## INTERROGATIONS

Administrators, teachers, and other professional personnel may question a student regarding the student's own conduct or the conduct of other students. In the context of school discipline, students have no claim to the right not to incriminate themselves. For provisions pertaining to student questioning by law enforcement officials or other lawful authorities see GRA (Local).

## LAW ENFORCEMENT AGENCIES

### **Questioning of Students**

When law enforcement officers or other lawful authorities wish to question or interview a student at school, the principal will cooperate fully regarding the conditions of the interview, if the questioning or interview is part of a child abuse investigation. In other circumstances:

- The Principal will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student at school.
- The Principal ordinarily will make reasonable efforts to notify the parents unless the interviewer raises what the principal considers to be a valid objection.
- The Principal ordinarily will be present unless the interviewer raises what the principal considers to be a valid objection.

### **Students Taken Into Custody**

State law requires the district to permit a student to be taken into legal custody:

- To comply with an order of the juvenile court.
- To comply with the laws of arrest.
- By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
- By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
- By an authorized representative of Child Protective Services, Texas Department of Family and Protective Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.
- To comply with a properly issued directive to take a student into custody.

Before a student is released to a law enforcement officer or other legally authorized person, the Principal will verify the officer's identity and, to the best of his or her ability, will verify the official's authority to take custody of the student.

The Principal will immediately notify the superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the Principal considers to be a valid objection to notifying the parents. Because the Principal does not have the authority to prevent or delay a student's release to a law enforcement officer, any notification will most likely be after the fact.

### **Notification of Law Violations**

The district is required by state law to notify:

- All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.
- All instructional and support personnel who have regular contact with a student who is required to register as a sex offender or who has been convicted, received deferred prosecution, received

deferred adjudication, or was adjudicated for delinquent conduct for any felony offense or certain misdemeanors.

For further information, see policies GRA (Legal) & FL (Legal).

### **LIBRARY**

The library is a center of a vast amount of information. You will find the library an indispensable ally as you do research in literature, history, science and other subjects. Many reference materials such as dictionaries, encyclopedias, almanacs, catalogs, atlases, biographical reference books, literary reference books, and magazines may be found in addition to fiction books. Computers are available with Internet access. A Career and Technology Center located in the library is available to research colleges, SAT/ACT, and future careers.

To enable all students to receive the full benefit from the library, please note and follow the rules listed below:

- Must have a teacher's written permit with the time specified.
- Must refrain from talking. The library is a place for working.
- Reference books, including encyclopedias, are to remain in the library.
- Students will be sent to the principal's office for misconduct.
- Replace newspapers, magazines, and books before leaving.
- A fine of five cents per day will be charged for overdue books (holidays exempt).
- When leaving, replace the chair to the table; pick up all papers from the tables and floors.
- Unpaid library fines must be paid before the results of the semester tests can be recorded.
- Books may be rechecked one time or kept more than 28 days.
- The student must pay for materials that are lost by the student during the time he/she has them checked out.
- Students are not to sit on tables, desks or on the counter.
- Only librarians may check books in and out. Books must be marked with the official stamp as to the date due. Dates written in the books will not be honored.
- Students are permitted to study in the library during the school day, only if a teacher is on duty.

### **LIMITED ENGLISH PROFICIENCY**

A student with limited English proficiency (LEP) is entitled to receive specialized services from the district. To determine whether the student qualifies for services, a Language Proficiency Assessment Committee (LPAC) will be formed, which will consist of both district personnel and at least one parent representative. The student's parent must consent to any services recommended by the LPAC for a LEP student.

In order to determine a student's level of proficiency in English, the LPAC will use information from a variety of assessments. If the student qualifies for services and once a level of proficiency has been established, the LPAC will then designate instructional accommodations or additional special programs the student will require to eventually become proficient at grade level work in English. Ongoing assessments will be conducted to determine a student's continued eligibility for the program.

The LPAC will also determine whether certain accommodations are necessary for any state-mandated assessments. The STARR-L, as mentioned at Standardized Testing, below, may be administered to a LEP student. The Texas English Language Proficiency Assessment System (TELPAS) will also be administered to LEP students who qualify for services.

If a student is considered LEP and receives special education services because of a qualifying disability, the student's ARD committee will make these decisions.

## **LOCKERS AND DESKS**

Lockers and desks are school property and remain under the control and the jurisdiction of the school, not withstanding the fact they are assigned to individual students. The school reserves the right to inspect all lockers and desks. Students have full responsibility for the security of their lockers. Students must be certain that their lockers are locked, and that the combinations are not available to others. The lock combination or spare key needs to be turned into the office. Searches of lockers or desks may be conducted at any time there is reasonable cause to do so whether or not students are present. Parents will be notified if any prohibited items are found in student's lockers or desks. Student articles are not to be placed on top of the lockers.

## **LOST AND FOUND**

Textbooks and other articles found on campus are to be turned in to the school secretary in the office. Students are urged to check frequently if they have lost articles. The school will dispose of all uncollected items at the end of each semester.

## **MEDICATION AT SCHOOL**

No District employee will give a student prescription, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements except:

- Only authorized employees of the District, in accordance with policies at FFAC, and:
- If it is prescription medication, it must be provided by the parent, along with a written request from the parents, managing conservators, legal guardians or other person having legal control of the student and be in the original, properly labeled container.
- If the medication is nonprescription, it must be provided by the parent, along with a written request from the parents, managing conservators, legal guardians or other person having legal control of the student and be in the original, properly labeled container.
- If the substance is herbal or a dietary supplement, it must be provided by the parent and will be administered only if it is required by the student's Individualized Education Program (IEP) or Section 504 Plan for a student with disabilities.
- Students name must be on the container.
- In certain emergency situations, the district will maintain and administer to a student nonprescription medication, but only:
  - In accordance with the guidelines developed with the district's medical advisor; and
  - When the parent has previously provided written consent to emergency treatment on the district's form.

A student with asthma or severe allergic reaction (anaphylaxis) who has written authorization from his or her parent and physician or other licensed health care provider, may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events. The student must also demonstrate to his/her physician or health care provider and to school officials the ability to use the prescribed medication including any device required to administer the medication. The student and parents should notify school officials if the student has been prescribed asthma or anaphylaxis medication for use during the school day. [Policy FFAC]

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. See the principal or school nurse for information. [See policy FFAF]

Employees authorized by this policy to administer medication to students shall include the superintendent, principal, classroom teacher, coach, supervisor, counselor, registered nurse, teacher aide, secretary, trainer, or any other classified personnel employed by the District.

All over the counter medications, such as Tylenol or Pepto Bismol must be sent to the office in the original container with the student's name printed on the container. Other medication containers cannot be used. The medication must be accompanied with a dated note signed by the parent, giving the school permission to administer the medication. The note should specify when and how the medication should be distributed and the dosage. These medications will be kept in the clinic in a locked cabinet. Students are not to bring any unreported medications to school.

The procedures outlined above are required by Senate Bill 1.

**THE STAFF OF BREMOND I.S.D. WILL NOT ADMINISTER ANY TYPE OF MEDICATION WITHOUT DATED, WRITTEN PERMISSION FROM THE PARENT.**

The District, the Board, and its employees shall be immune from civil liability, except for acts constituting gross negligence, for damages or injuries resulting from the administration of medication to a student, provided such administration conforms to the requirements of this policy.

**PARTIES AND SOCIALS**

The rules of good conduct and grooming shall be observed for school social events. Guests will be expected to observe the same rules as students attending the event; the person inviting the guest will share responsibility for the conduct of the guest. Students attending a party or social may be asked to sign out when leaving before the end of the party; anyone leaving before the official end of the party may not be readmitted.

**PEST CONTROL**

The District periodically applies pesticides inside buildings. Except in emergency, signs will be posted on the outside entry doors near the school offices 48 hours before application. Information regarding the application of pesticides is available from Jerry Hadley, Bremond I.S.D., 601 W. Collins, Bremond, Texas 76629, or phone (254) 746-5242. [Policy CLB and FD]

As part of our commitment to provide your child with a safe, pest-free learning environment, the Bremond Independent School District may also periodically apply pesticides to help manage insects, weeds or pathogens. Pesticide applications are part of our integrated pest management (IPM) program, which relies largely on non-chemical forms of pest control. Pesticide applications on Bremond Independent School District property are made only by trained and licensed technicians. Should you have questions about this district's pest management program or wish to be notified in advance of pesticide applications, you may contact our IPM coordinator:

Jerry Hadley  
254-746-5242 or [jhadley@bremondisd.net](mailto:jhadley@bremondisd.net)

**PHYSICAL HEALTH**

BISD 6-12 Physical Education Student Inactivity Policy: Parent's notes for students will be valid for three (3) days of student inactivity. The following must be written on the note – the date(s) of the inactivity, the student's name, the reason for the inactivity, and the parent's signature. Student inactivity beyond three (3) days requires a doctor's note with guidelines stating when the student shall return to full or limited activity. Student inactivity for more that five (5) days during a six weeks period will require a parent conference with the physical education teacher, school nurse, and/or campus principal. For more information, see Texas SB 530. For students involved in athletics, see the Bremond Tiger Athletic Code.

Students in middle or junior high school will engage in 30 minutes of moderate or vigorous physical activity per day for at least four semesters OR at least 225 minutes of moderate or vigorous physical activity within each two-week period for at least four semesters.

Annually, the district will conduct a physical fitness assessment of students in grades 9-12. At the end of the school year, a parent may submit a written request to Kathy Wilganowski to obtain the results of his or her child's physical fitness assessment conducted during the school year.

**PLEDGES OF ALLEGIANCE - MINUTE OF SILENCE/RECITATION OF THE DECLARATION OF INDEPENDENCE**

Each school day students will recite the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag. Parents may submit a written request to the principal to excuse their child from reciting a pledge.

One minute of silence will follow recitation of the pledges. Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute so long as the silent activity does not interfere with or distract others. [See policy EC for more information.]

As a parent you may request that your child be excused from recitation of a portion of the Declaration of Independence. State law requires students in social studies classes in grades 3-12 to recite a portion of the text of the Declaration of Independence during Celebrate Freedom Week unless (1) you provide a written statement requesting that your child be excused, (2) the district determines that your child has a conscientious objection to the recitation, or (3) you are a representative of a foreign government to whom the United States government extends diplomatic immunity. [See policy EHBK (LEGAL).]

**PRAYER**

Each student has the right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt instructional or other activities of the school. The school will not encourage, require, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity. [Policy EMI Legal]

**PROCESS AND PROCEDURES  
PARENT OR STUDENT COMPLAINTS AND CONCERNS**

There are proper channels for all complaints. Any person having a grievance to be filed in the school district shall first have a conference with the individual closest to the problem. If satisfactory adjustments are not made, go to the next person in line of authority. Failure to do so could hinder your chances of an adequate settlement.

The student or parent should first discuss the complaint as listed below:

If the problem concerns a child:

1. Teacher
2. Principal
3. Superintendent
4. Board of Trustees
5. Commissioner of Education

If the problem concerns a teacher:

1. Teacher
2. Principal
3. Superintendent
4. Board of Trustees
5. Commissioner of Education

If the problem concerns administration or school business in general:

1. Campus administrator
2. Superintendent
3. Board of Trustees
4. Commissioner of Education

For those complaints and concerns that may require a formal complaint, the District has adopted a standard complaint policy at FNG (Local) in the District's Policy Manual. A copy of this policy may be obtained in the superintendent's office at 601 West Collins or on the District's website at [www.bremondisd.net](http://www.bremondisd.net).

### **PROM**

High school students outside our district may attend these activities with a letter of recommendation from their school's administration. Individuals no longer in high school may attend these activities if their name is given on a list of those attending. These letters/lists must be presented to the High School Principal three days before the event.

### **PROMOTION, RETENTION, AND PLACEMENT IN GRADES 6-8**

A student will be promoted only on the basis of academic achievement or demonstrated proficiency in the subject matter of the course or grade level. Middle school students must have an overall average of 70 or above, as well as an average of 70 or above in at least three of the following subjects: English/Language Arts (including Reading if required), Mathematics, Social Studies, and Science.

In addition, at certain grade levels, a student – with limited exceptions – will be required to pass identified portions of the Texas Assessment of Knowledge and Skills (TAKS) or End of Course (EOC) exams, if the student is enrolled in a public Texas school on any day between January 1 and April 15 and is a Texas resident during the week that the TAKS is administered the first time.

In order to be promoted to grade 9, students enrolled in grade 8 must perform satisfactorily on the mathematics and reading sections of the grade 8 assessments in English.

Parents of an 8th grader who does not perform satisfactorily on the TAKS will be notified that their child will participate in special instructional programs designed to improve performance. These students will also be given two additional opportunities to take the test. If a student fails a second time, a grade placement committee, consisting of the principal, teacher, and the student's parent, will determine the additional special instruction the student will receive. After a third failed attempt, the student will be retained; however, the parent can appeal this decision to the committee. In order for the student to be promoted, based on standards previously established by the district, the decision of the committee must be unanimous. Whether the student is retained or promoted, an educational plan for the student will be designed to enable the student to perform at grade level by the end of the next school year. [See policies at EIE.]

Certain students – some with disabilities and some with limited English proficiency – may be eligible for exemptions, accommodations, or deferred testing. For more information, see the principal or counselor.

A Personal Graduation Plan (PGP) will be prepared for any student in a middle school or beyond who did not perform satisfactorily on a state-mandated assessment or is determined by the district as not likely to earn a high school diploma before the fifth school year following enrollment in grade 9. The PGP will be designed and implemented by a guidance counselor, teacher, or other staff member designated by the principal. The plan will, among other items, identify the student's educational goals, address the parent's educational expectations for the student, and outline an intensive instruction program for the student. [For additional information, see the counselor, and policy EIF (LEGAL).]

## **PROMOTION, RETENTION, AND PLACEMENT IN GRADES 9-12**

Students shall be promoted from one grade to the next on the basis of academic achievement or demonstrated proficiency of the subject matter of the course or grade level. If a student's grade average in any subject or course is "borderline" or below 70 at the end of the first three weeks of any grading period, the student's parents shall be notified.

A Personal Graduation Plan (PGP) will be prepared for any student who did not perform satisfactorily on a state-mandated assessment test or is determined by the district as not likely to earn a high school diploma before the fifth school year following enrollment in grade 9. The PGP will be designed and implemented by a guidance counselor, teacher, or other staff member designated by the principal. The plan will, among other items, identify the student's educational goals, address the parent's educational expectations for the student, and outline an intensive instruction program for the student. [For additional information, see the counselor and policy EIF.]

Students in grade 11 must pass the secondary exit-level assessment in English language arts, mathematics, social studies, and science which requires knowledge of Algebra I, Geometry, Biology, Integrated Physics and Chemistry, English III, and Early American and United States History in order to receive a diploma. A student who does not pass the exit-level assessment will have additional opportunities to take the test.

Certain students—some with disabilities and some with limited English proficiency—may be eligible for exemptions, accommodations, or deferred testing. For more information, see the principal or counselor.

## **PSYCHOLOGICAL EXAMS, TESTS, OR TREATMENT**

The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent. Parental consent is not necessary when a psychological examination, test, or treatment is required by state or federal law for special education purposes or by the Texas Education Agency for child abuse investigations and reports.

## **PSYCHOTROPIC DRUGS**

"Psychotropic drug" means a substance used in the diagnosis, treatment, or prevention of a disease or as a component of a medication and intended to have an altering effect on perception, emotion, or behavior. It is commonly described as a mood- or behavior-altering substance.

Teachers and other District employees may discuss a student's academic progress or behavior with the student's parents or another employee as appropriate. **However, they will not recommend use of psychotropic drugs.** A District employee who is a registered nurse, and advanced nurse practitioner, a physician, or a certified or credentialed mental health professional can recommend that a student be evaluated by an appropriate medical practitioner, if appropriate.

[For further information, see policies at FFAC.]

## **PUBLICATIONS AND POSTERS**

### **School Materials**

Publications prepared by and for the school may be posted or distributed, with the prior approval of the principal, sponsor, or teacher. Such items may include school posters, brochures, flyers, etc.

The yearbook, El Tigre, is available to students. All school publications are under the supervision of a teacher, sponsor, and the principal.

## **Non-school Materials**

Students and non-students must obtain specific prior approval from the principal for written materials, handbills, photographs, pictures, petitions, films, tapes, posters or other visual or auditory materials to be posted, sold, circulated, or distributed on any school campus. If the material is not approved within two school days of the time it was submitted to the principal, it should be considered disapproved.

Disapprovals may be appealed by submitting the disapproved material to the Superintendent; materials not approved by the Superintendent within three days are considered disapproved. This disapproval may be appealed to the Board in accordance with policy FMA (Local). Any student who posts material without prior approval will be subject to disciplinary action in accordance with the Student Code of Conduct. Materials displayed without this approval will be removed. [Policy FMA Local, GKA Local, FNG Local, GF Local, FNAA Local, GKDA Legal, GKDA Local]

## **REPORT CARDS**

Report cards should be signed by the parent and returned to the school to be filed in each student's folder. Dates for report cards are:

<b>First Semester</b>	<b>October 13</b>	<b>November 17</b>	<b>January 12</b>
<b>Second Semester</b>	<b>February 23</b>	<b>April 19</b>	<b>June 7</b>

Teachers follow grading guidelines that have been approved by the Board of Trustees and are designed to reflect each student's academic achievement for the grading period, semester, or course. State law provides that a test or course grade issued by a teacher cannot be changed unless the board determines that the grade was arbitrary or contains an error, or that the teacher did not follow the district's grading policy. [See policy EIA Local]

## **SAFETY**

Student safety on campus and at school-related events is a high priority of the district. Although the district has implemented safety procedures, the cooperation of students is essential to ensuring school safety. A student should:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this handbook and the Student Code of Conduct, as well as any additional rules for behavior and safety set by the principal, teachers, or bus drivers.
- Remain alert to and promptly report to a teacher or the principal any safety hazards, such as intruders on campus or threats made by any person toward a student or staff member.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other district employees who are overseeing the welfare of students.

## **SCHEDULING**

Bremont High School students pre-register in the spring for fall courses. All course requests are returned to the Principal. Course requests are reviewed to assure all students are scheduled in the courses needed for graduation. Students will be given an opportunity to request schedule changes the first ten days of each semester. The Principal reviews all schedule change requests to determine if the request will be approved.

## **SCHOOL CLOSING INFORMATION**

The Superintendent of Schools will make the determination if schools should be closed. In the event it is determined schools need to be closed, students and parents will be notified on TV channel 10 (KWTX) and radio station 95.7 FM or 1230 AM (KWTX).

## **SCHOOL HEALTH ADVISORY COUNCIL**

The duties of the School Health Advisory Council range from recommending curriculum to developing strategies for integrating curriculum into a coordinated school health program encompassing school health services, counseling services, a safe and healthy school environment, and employee wellness. During the preceding school year the district's School Health Advisory Council held 4 meetings.

Additional information regarding the district's School Health Advisory Council is available from the principal or school nurse. [See also policies BDF and EHAA.]

## **SCHOOL PICTURES**

Pictures are taken twice a year for the entire student body. The fall pictures are used for the school yearbook at no charge to the student. If students are interested they can order a packet of pictures for personal use. Senior pictures will be taken at a later date. Pictures made in the spring may be purchased after viewing the proofs.

## **SCHOOL RULES**

### **Applicability of School Rules**

As required by law, the District has developed a Student Code of Conduct that prohibits certain behaviors and establishes standards of acceptable behavior—both on and off campus—and consequences for violation of the standards. Students need to be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

To achieve the best possible learning environment for all students, the Student Code of Conduct and other campus rules of behavior will apply whenever the interest of the District is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities. The District has disciplinary authority over a student in accordance with the Student Code of Conduct.

### **Before and After School**

All Bremond I.S.D. teachers and administrators have full authority over student conduct at before- or after-school activities on District premises and at school-sponsored events off District premises. Students are subject to the same rules of conduct that apply during the instructional day and will be subject to consequences established by the Student Code of Conduct or any stricter code of conduct for participants established by the sponsor.

### **Social Events**

School rules apply to school social events to which a student brings a guest. Guests are expected to observe the same rules as students attending the event, and the person inviting the guest will share responsibility for the conduct of the guest.

A student and the guest attending a social event will be asked to sign in as they enter. Anyone leaving before the end of the event may not be readmitted.

## **SCHOOL SPONSORED TRIPS**

The District's rules of student conduct apply to all school-sponsored and school-related activities, on or off campus. Students who violate these rules will be subject to disciplinary action.

On all sponsored school trips where the school furnishes transportation, every student involved will ride the school-furnished transportation to and from the particular event. The only exception will be when a parent

or other adult member of the immediate family meets directly with the sponsor and requests the student ride in a personal vehicle in order to return home.

Written notes will not be accepted under any circumstance. In a case where the parent wants their child to ride with another adult, they must make prior arrangements with the coach or teacher. A student will not be allowed to ride home with a boyfriend, girlfriend, or other non-family member.

### **SEARCHES**

Students have full responsibility for the security of their lockers and for vehicles parked on school property. It is the student's responsibility to ensure that lockers and vehicles are locked and that the keys and combinations are not given to others. Students shall not place, keep, or maintain any article or material that is forbidden by District policy in lockers or in vehicles parked on school property.

School officials may search lockers, desks, or vehicles parked on school property if there is reasonable cause to believe that they contain articles or materials prohibited by District policy. Students shall be responsible for any prohibited items found in their lockers or in vehicles parked on school property.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials.

The District shall use specially trained non-aggressive dogs to sniff out and alert officials to the current presence of concealed prohibited items, illicit substances defined in FNCF (Legal), and alcohol. This program is implemented in response to drug – and alcohol – related problems in District schools, with the objective of maintaining a safe school environment conducive to education.

Such visits to schools shall be unannounced. The dogs shall be used to sniff vacant classrooms, vacant common areas, the areas around student lockers, and the areas around vehicles parked on school property. The dogs shall not be used with students. If a dog alerts to a locker, a vehicle, or an item in a classroom, it may be searched by school officials. Searches of vehicles shall be conducted as described above.

At the beginning of the school year, the District shall inform students of the District's policy on searches, as outlined above, and shall specifically notify students that:

- Lockers may be sniffed by trained dogs at any time.
- Vehicles parked on school property may be sniffed by trained dogs at any time.
- Classrooms and other common areas may be sniffed by trained dogs at any time when students are not present.
- If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action in accordance with the Student Code of Conduct.

The student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker, in a student's vehicle parked on school property, or on the student's person, as a result of a search conducted in accordance with this policy. [FNF Local]

### **SENIOR ELIGIBILITY**

Only students who are pursuing enough courses to graduate in May are eligible for senior activities. Only seniors graduating in May will be permitted to order invitations. Junior students who are passing work to complete fifteen credits by the end of their junior year may order class rings. Seniors must have their grades in before they are eligible for graduation. To receive a high school diploma from the District, a student must successfully complete the required number of credits and pass a statewide exit-level examination. All records in the office must be clear, including textbooks, library books, discipline, and fees.

## SPECIAL PROGRAMS

The District provides special programs for gifted and talented students, homeless students, migrant students, students with limited English proficiency, dyslexic students, students with disabilities and bilingual students. Students or parents with questions about these programs should contact the principal's office. The coordinator of each program can answer questions about eligibility requirements and programs and services offered in the District or by other organizations.

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students including a process based on Response to Intervention. The implementation of Response to Intervention has the potential to have a positive impact on the ability of school districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If the evaluation is needed, the parent will be notified and asked to provide informed written consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with prior written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of his/her rights if the parent disagrees with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards – Rights of Parents of Students with Disabilities*. Additional information regarding the IDEA is available from the school district in a companion document A Guide to the Admission, Review, and Dismissal Process.

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families:

- Texas Project First
- Partners Resource Network

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Rosemary Wilganowski, School Counselor  
Phone Number, 254-746-7145

If a student is receiving special education services at a campus outside his or her attendance zone, the parent or guardian may request that any other student residing in the household be transferred to the same campus, if the appropriate grade level for the transferring student is offered on that campus. [See policy FDB Local]

If an ARD committee places a student with a disability on a modified curriculum in a subject area, the student will be automatically placed in the Minimum Program, in accordance with state rules.

If a student receiving special education services is scheduled to graduate under the Minimum Program or in accordance with the provisions of his or her IEP, the student's ARD committee will determine whether the general EOC assessment is an accurate measure of the student's achievement and progress or whether an alternative assessment is more appropriate. STARR Modified and STAAR Alternate are the alternative assessments currently allowed by the state. If a student takes the STAAR Modified or STAAR Alternate assessment, the student's ARD committee will determine whether the score on an EOC assessment will

count as 15 percent of a student's final grade, as well as whether successful performance and a cumulative score on the EOC assessments will be required for graduation.

### **STERIODS**

State law prohibits students from possessing, dispensing, delivering, or administering an anabolic steroid. Anabolic steroids are for medical use only, and only a physician can prescribe use.

Body building, muscle enhancement, or the increase of muscle bulk or strength through the use of an anabolic steroid or human growth hormone by a healthy student is not a valid medical use and is a criminal offense.

Students participating in UIL athletic competition may be subject to random steroid testing. More information on the UIL testing program may be found on the UIL Web site at [http://www.uil.utexas.edu/athletics/health/steroid\\_information.html](http://www.uil.utexas.edu/athletics/health/steroid_information.html).

### **STUDENT ACTIVITIES**

A student in grades 9-12 may participate in extracurricular activities on or off campus at the beginning of the school year only if the student has earned at least the cumulative number of units in state-approved courses indicated below:

- Beginning at the *ninth grade year*-- have credit for all but one of the courses required for the eighth grade.
- Beginning of the *tenth grade year*--at least 5 units toward graduation.
- Beginning of the *eleventh grade year*--at least 10 units toward graduation.
- Beginning of the *twelfth grade year*--at least 15 units toward graduation.

### **STUDENT ASSISTANCE PROGRAM**

The District provides a student assistance program to assist students in a wide range of student concerns from child abuse cases to tutorial requests. For more information about this program contact the counselor's office.

### **STUDENT FUNCTION DAYS**

The District makes every attempt to not schedule, nor permit students to participate in any school-related or school-sanctioned activities on or off campus that would require, permit, or allow a student to be excessively absent from class in any course. (TAC 97.113)

Student function days are designated for co-curricular and extracurricular activities occurring during the school day. Activities may include, but are not limited to, performances, contests, demonstrations, displays, and club activities.

### **STUDENT RECORDS**

Both federal and state laws safeguard student records from unauthorized inspection or use and provide parents and students certain rights of privacy. Before disclosing any personally identifiable information from a student's records, the district must verify the identity of the person, including a parent or the student, requesting the information. A cumulative record is maintained for each student from the time the student enters the District until the student withdraws or graduates. This record moves with the student from school to school. Virtually all information pertaining to student performance, including grades, test results, and disciplinary records, is considered confidential educational records. Release is restricted to:

- By law, both parents--whether married, separated, or divorced—unless the school is given a copy of a court order terminating parental rights or the right to access a student's education records.

- An “eligible” student, which for purposes of student records is one who is 18 or older OR who is attending an institution of postsecondary education. As soon as the student becomes 18 or is emancipated by a court or enrolls in a post secondary institution, control of the records goes to the student. However, the parents may continue to have access to the records of a student who is a minor or a dependent for tax purposes or under limited circumstances when there is a threat to the health and safety of the student or other individuals.
- District school officials who have what federal law refers to as a legitimate interest in a student's records. School officials would include trustees and employees, such as the superintendent, administrators, and principals; teachers, counselors, diagnosticians, and support staff; a person or company with whom the district has contracted or allowed to provide a particular service or function (such as an attorney, consultant, auditor, medical consultant, therapist, or volunteer); a parent or student serving on a school committee; or a parent or student assisting a school official in the performance of his or her duties. “Legitimate educational interest” in a student’s records includes working with the student; considering disciplinary or academic actions, the student’s case, or an individualized education program for a student with disabilities; compiling statistical data; reviewing an educational record to fulfill the official’s professional responsibility; or investigating or evaluating programs.
- Release to any other person or agency – such as a prospective employer or for a scholarship application – will occur only with parental or student consent as appropriate.

Certain information about BHS students is considered “directory information” and will be released to anyone, who follows procedures for requesting it. That information includes:

1. Name,
2. Address,
3. Telephone listing,
4. Date and place of birth,
5. Photograph,
6. Participation in officially recognized activities and sports,
7. Weight and height of members of athletic teams,
8. Dates of attendance,
9. Grade level,
10. Enrollment status,
11. Honors and awards received in school,
12. Most recent previous school attended, and
13. E-mail address.

The District must comply with a request by a military recruiter or an institution of higher education for student’s names, addresses, and telephone listings, unless parents have advised the District not to release their child’s information without prior written consent.

The parent or an eligible student may prevent release of any or all directory information regarding a student. This objection must be made in writing to the Principal within ten school days of the child’s first day of this school year. **(See the acknowledgement form on page 1 this handbook.)**

The Principal is custodian of all records for currently enrolled students at the assigned school. The Superintendent is the custodian of all records for students who have withdrawn or graduated. A parent or eligible student may review records during regular school hours. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records. A parent or eligible student who provides a written request and pays copying costs of ten cents per page may obtain copies. If circumstances prevent inspection during regular school hours and the student qualifies for free or reduced-price meals, the district will either provide a copy of the records requested or make other arrangements for the parent or student to review these records. The phone numbers and addresses of the Superintendent and Principals are listed on the front cover of this handbook. [FL Local]

The parent's or student's right of access to and copies of, student records does not extend to all records. Materials not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher and records pertaining to former students after they are no longer students in the District, do not have to be made available to the parents or student.

Students over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. A request to correct a student's record should be submitted to the principal. The request must clearly identify the part of the record that should be corrected, and include an explanation of how the information in the records is inaccurate. If the District denies the request to amend the records, the parent or eligible student has the right to a hearing. If the records are not amended as a result of the hearing, the District shall inform the parent of the right within 30 school days to place a statement in the records commenting on the contested information and/or stating why the parent disagrees with the decision of the District. These comments will become part of the official records. Although improperly recorded grades may be challenged, parents and students are not allowed to contest a student's grade in a course through this process. Complaints of this nature are addressed in Policy FNG regarding Student or Parent Complaints and Concerns or from the principal's or superintendent's office or on the district's Web site at [www.bremondisd.net](http://www.bremondisd.net). Parents or students have the right to file a complaint with the U.S. Department of Education if they feel that the District is not in compliance with the law regarding student records. The district's policy regarding student records found at FL (LOCAL) is available from the principal's or superintendent's office or on the preceding website address.

Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; or (3) if the parent fails to follow proper procedures and pay the copying charge.

### **SUMMER SCHOOL**

Summer school is offered to students in grades 7-12 for credit recovery or credit acceleration. See the Principal for more information.

### **TARDY POLICY**

Students have four minutes to change classes. Students reporting late to class without the permission of the teacher will be written up as tardy and assigned detention. Repeated instances will result in more severe disciplinary action.

First Tardy ----- 1 in-class detention  
Second Tardy (same class) ----- 1 administrative detention  
Third Tardy (same class) ----- Parent/Principal conference  
Fourth Tardy (same class) ----- Saturday School  
Fifth Tardy (same class) ----- Disciplinary action at the discretion of the principal.

**Disciplinary consequences may also be assigned to the student by the campus principal.**

Tardiness will be cumulative over each semester.

### **TELEPHONES**

School phones are for business and are not to be used by students for personal calls. A student will not be called from class to receive a phone call except in emergencies.

### **TEXTBOOKS**

State-approved textbooks are provided to students free of charge for each subject or class; students are responsible for textbooks issued them. The student must cover books as directed by the teacher and State

law. Students who are issued a damaged book should report that fact to the teacher. Any student failing to return a book or damaging a book issued by the school may lose the right to have free textbooks assigned beyond the school day until the book is returned or paid for by the parent or guardian.

### **TOBACCO**

The district and its staff strictly enforce prohibitions against the use of tobacco products by students and others on school property and at school-sponsored and school-related activities. [See the Student Code of Conduct and policy GKA.]

### **TRANSPORTATION**

#### **School Sponsored**

Students who participate in school-sponsored trips are required to use transportation provided by the school to and from the event. The principal or sponsor, however, may make the exception if the parent personally requests that the student be permitted to ride with the parent or presents a written request to the principal the day before the scheduled trip that the student be allowed to ride with an adult designated by the parent. The District shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the district. [Policy FMG]

#### **Buses and Other School Vehicles**

The District makes school bus transportation available to all students. This service is provided at no cost to students. Bus routes and subsequent changes are posted at the school in the office of the Transportation Director, Ronnie Groholski. Further information may be obtained by calling him at 254-746-7145.

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding school buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Students must:

- Follow the driver's instructions at all times.
- Enter and leave the bus in an orderly manner at the designated bus stop nearest home.
- Keep feet, books, band instrument cases and other objects out of the aisle.
- Not deface the bus or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw or drop objects within or out of the bus.
- Wait for the driver's signal upon leaving the bus and before crossing in front of the bus.
- Not to possess or use any form of tobacco on school buses.
- Observe all usual classroom rules.
- Attach seat belt where applicable.

When students ride in a District vehicle equipped with seat belts the seat belts must be fastened at all times.

Misconduct will be punished in accordance with the Student Code of Conduct; bus-riding privileges may be suspended.

### **TUTORIALS**

Tutorials are offered to any student and are encouraged for any student with a grade below 70. Generally, tutorials are offered by the teacher on Mondays through Friday from 7:30 a.m. until 7:55 a.m. and from 3:08-3:30 p.m. on Monday-Thursday. Tutorials will also be offered to students during the school day Monday - Friday on an as-needed basis.

### **VANDALISM**

The taxpayers of Bremond I.S.D. have made a substantial and sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended—both this year and for years to come—littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the Student Code of Conduct.

### **VENDING MACHINES**

The district has adopted policies and implemented procedures to comply with agency and food service guidelines for restricting student access to vending machines. For more information regarding these policies and guidelines see the superintendent. [See policies CO and FFA.]

### **VIDEOTAPING OF STUDENTS**

For safety purposes, video/audio equipment will be used to monitor student behavior, including on buses, halls, parking lots and other common areas on campus. Students will not be told when the equipment is being used.

The principals will review the video/audio recordings routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

A parent who wants to view a videotape of the incident leading to the discipline of their child may request access in accordance with District policy. [Policy FO Local, FL Legal]

### **VISITORS**

Parents and other visitors are welcome to visit BISD schools. All visitors must first report and sign-in with the principal's office and must comply with all applicable district policies and procedures. The visitor will be given a Visitor ID pass to identify them to school personnel. Visits to individual classrooms during instructional time shall be permitted only with the principal's pre-approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. (GKA Local and GKC Local)

### **WITHDRAWALS**

A student under 18 may be withdrawn from school only by a parent or guardian of a BISD student. The school requests notice from the parent or guardian at least three days in advance so that records and documents may be prepared. A withdrawal form may be obtained by the parent from the principal's office.

On the student's last day, the withdrawal form must be presented to each teacher for current grade averages; to the textbook custodian to check in textbooks; to the lunchroom to settle lunchroom accounts; to the library to clear records of books checked out; and to the registrar to obtain a copy of their latest report card and to provide a forwarding address and the name of the school they will be entering so as to send health, attendance and academic records. The document will require the principal's signature. A copy will be given to the student and a copy placed in the student's permanent record. Due to the number of people required to sign off on a withdrawal form, the student should give the Campus secretary at least 24 hours notice. [FFAC Local]

A student who is 18 or older, who is married, or who has been declared by a court to be an emancipated minor, may withdraw without parental signature.

## **GLOSSARY**

**Accelerated instruction** is an intensive supplemental program designed to address the needs of an individual student in acquiring the knowledge and skills required at his or her grade level.

**ACT** refers to one of the two most frequently used college or university admissions exams: The American College Test. The test may be a requirement for admission to certain colleges or universities.

**ARD** is the admission, review, and dismissal committee convened for each student who is identified as needing a full and individual evaluation for special education services. The eligible student's parents are part of the committee.

**Attendance Review Committee** is responsible for reviewing a student's absences when the student's attendance drops below 90 percent of the days the class is offered. Under guidelines adopted by the board, the committee will determine whether there were extenuating circumstances for the absences and whether the student needs to complete certain conditions to master the course and regain credit lost because of absences.

**DAEP** stands for disciplinary alternative education program, a placement for students who have violated certain provisions of the Student Code of Conduct. Students in the DAEP will be separated from students not assigned to the program. The DAEP will focus instruction on English language arts, mathematics, science, history, and self-discipline, and provide for students' educational and behavior needs, as well as supervision and counseling.

**EOC assessments** are end-of-course tests, which are state-mandated, and are part of the STAAR program. Successful performance on EOC assessments will be required for graduation beginning with students in grade 9 during the 2011-2012 school year. These exams will be given in English I, English II, English III, Algebra I, Geometry, Algebra II, Biology, Chemistry, Physics, World Geography, World History, and United States History.

**FERPA** refers to the Federal Family Educational Rights and Privacy Act that grants specific privacy protections to student records. The law contains certain exceptions, such as for directory information, unless a student's parent or a student 18 or older directs the school not to release directory information.

**IEP** is the written record of the Individualized Education Program prepared by the ARD committee for a student with disabilities who is eligible for special education services. The IEP contains several parts, such as a statement of the student's present educational performance; a statement of measurable annual goals, with short-term objectives; the special education and related services and supplemental aids and services to be provided, and program modifications or support by school personnel; a statement regarding how the student's progress will be measured and how the parents will be kept informed; modifications to state or district wide tests, etc.

**ISS** refers to in-school suspension, a disciplinary technique for misconduct found in the Student Code of Conduct. Although different from out-of-school suspension and placement in a DAEP, ISS removes the student from the regular classroom.

**LAT** stands for Linguistically Accommodated Testing, which is an assessment process for recent immigrant English language learners who are required to be assessed in certain grades and subjects under the NCLB Act.

**NCLB Act** is the Federal No Child Left Behind Act of 2001.

**Personal Graduation Plan (PGP)** is required by state law for any student in middle school or higher who fails a section on a state-mandated test or is identified by the district as not likely to earn a high school diploma before the fifth school year after he or she begins grade 9.

**SAT** refers to one of the two most frequently used college or university admissions exams: the Scholastic Aptitude Test. The test may be a requirement for admissions to certain colleges or universities.

**Section 504** is the federal law that prohibits discrimination against a student with a disability, requiring schools to provide opportunities for equal services, programs, and participation in activities. Unless the student is determined to be eligible for special education services, under the Individuals with Disabilities Education Act (IDEA) general education with appropriate instructional accommodations will be provided.

**SHAC** stands for School Health Advisory Council, a group of at least five members, a majority of whom must be parents, appointed by the school board to assist the district in ensuring that local community values and health issues are reflected in the district's health education instruction.

**STAAR** is the State of Texas Assessments of Academic Readiness, the state's system of standardized academic achievement assessments, effective beginning with certain students for the 2011-2012 school year.

**STARR Alternate** is an alternative state-mandated assessment designed for students with severe cognitive disabilities receiving special education services who meet the participation requirements, as determined by the student's ARD committee.

**STARR Modified** is an alternative state-mandated assessment based on modified achievement standards that is administered to eligible students receiving special education services, as determined by the student's ARD committee.

**STAAR Linguistically Accommodated (STAAR L)** is an alternative state-mandated assessment with linguistic accommodations designed for certain recent immigrant English language learners.

**State-mandated** tests are required of students at certain grade levels and in specified subjects. Successful performance sometimes is a condition of promotion, and passing the grade 11 exit-level tests is a condition of graduation. Students have multiple opportunities to take the tests if necessary for promotion or graduation.

**Student Code of Conduct** is developed with the advice of the district-level committee and adopted by the board; identifies the circumstances, consistent with law, when a student may be removed from the classroom or campus. It also sets out the conditions that authorize or require the principal or another administrator to place the student in a DAEP. It outlines conditions for out-of-school suspension and for expulsion, and states whether self-defense is a consideration in suspension, DAEP placement, or expulsion. The Student Code of Conduct also addresses notice to the parent regarding a student's violation of one of its provisions.

**TAKS** is the acronym for the Texas Assessment of Knowledge and Skills, the state's standardized achievement test currently given to students in certain subjects in grades 3-11.

**TAKS-Accommodated** is a state mandated assessment based on the same grade-level academic achievement standards of TAKS available to certain students who receive special education services who need specific accommodations, as determined by the student and his or her ARD committee.

**TAKS Alternate** is an alternate state mandated assessment designed for students with severe cognitive disabilities receiving special education services who meet the participation requirements, as determined by the student and his or her ARD committee.

**TAKS Modified** is an alternate state mandated assessment based on modified achievement standards and is administered to eligible students receiving special education services, as determined by the student and his or her ARD committee.

**TELPAS** standards for the Texas English Language Proficiency Assessment System, which assesses the progress that English language learners make in learning the English language, and is administered for those who meet the participation requirements in kindergarten – grade 12.

**UIL** refers to the University Interscholastic League, the statewide voluntary non-profit organization that oversees educational extracurricular academic, athletic, and music contests.

## **BELL SCHEDULES**

### **Schedule A (Pre-TAKS)**

Tutorial/Duty Mon	7:30 – 7:55
1 <sup>st</sup> Period	8:00 – 8:48
2 <sup>nd</sup> Period	8:52 – 9:40
3 <sup>rd</sup> Period	9:44 – 10:32
4 <sup>th</sup> Period	10:36 – 11:24
MS Lunch	11:28 – 11:58
MS 5 <sup>th</sup> Period	12:02 – 12:50
HS 5 <sup>th</sup> Period	11:28 – 12:20
HS Lunch	12:20 – 12:50
TAKS/Tutorial	12:54 – 1:24
6 <sup>th</sup> Period	1:28 – 2:16
7 <sup>th</sup> Period	2:20 – 3:08
Tutorial/Duty	3:08 – 3:30

### **Schedule B (Pep Rally)**

6 <sup>th</sup> Period	12:54 – 1:42
7 <sup>th</sup> Period	1:46 – 2:34
Pep Rally	2:38 – 3:08

### **Schedule C (Post-TAKS)**

Tutorial/Duty	7:30 – 7:55
1 <sup>st</sup> Period	8:00 – 8:52
2 <sup>nd</sup> Period	8:56 – 9:48
3 <sup>rd</sup> Period	9:52 – 10:44
4 <sup>th</sup> Period	10:48 – 11:40
HS 5 <sup>th</sup> Period	11:44 – 12:36
MS Lunch	11:40 – 12:10
MS 5 <sup>th</sup> Period	12:14 – 1:06
HS Lunch	12:36 – 1:06
6 <sup>th</sup> Period	1:10 – 2:05
7 <sup>th</sup> Period	2:09 – 3:04
Tutorial/Duty	3:04 -3:30

### **WHAT TO DO IF...**

You need to see the Principal or Counselor--

CALL TO MAKE AN APPOINTMENT OR SEE THE SCHOOL SECRETARY.

You are late to class or school--

GO TO THE OFFICE FOR AN ADMITTANCE SLIP.

If you are absent from school--

CALL THE OFFICE TO REPORT ABSENCE. GO TO THE OFFICE WITH A WRITTEN NOTE THE DAY YOU RETURN TO SCHOOL. IF ABSENT MORE THAN ONE DAY...CALL TO GET YOUR ASSIGNMENTS. IF YOU WENT TO THE DOCTOR, DENTIST OR OTHER HEALTH CARE OR LEGAL APPOINTMENT, BRING A NOTE ON THEIR OFFICE STATIONARY.

You have lost a textbook--

CHECK WITH YOUR TEACHERS AND THE OFFICE. IF IT IS NOT FOUND YOU MUST PAY FOR IT IN THE OFFICE AND A NEW BOOK WILL BE ISSUED TO YOU.

You need to leave the classroom--

GET A HALL PASS FROM YOUR TEACHER.

You become ill--

GET PERMISSION TO LEAVE THE ROOM FROM YOUR TEACHER AND REPORT TO THE NURSE'S OFFICE.

You need advice about schedules, personal problems, college, scholarships, etc.--

SEE THE COUNSELOR TO SET UP A TIME FOR A CONFERENCE SO THAT NO ACADEMIC CLASSES WILL BE MISSED.

You want information about any phase of the school--

READ THIS HANDBOOK; ASK A TEACHER, THE COUNSELOR, OR PRINCIPAL.

You must withdraw from school--

SEE THE REGISTRAR.

You have a problem with your locker--

GO TO THE OFFICE.

You want to be successful at school--

GET INVOLVED IN SCHOOL ACTIVITIES. SET REASONABLE GOALS AND STRIVE TO ACCOMPLISH THEM. AVOID NEGATIVE GROUPS. GET TO KNOW YOUR TEACHERS, THE COUNSELOR, SUPPORTIVE STAFF, AND ADMINISTRATORS.

BREMOND HIGH SCHOOL SCHOOL SONG

Hail Bremond High School  
Hats off to you  
Ever you'll find us loyal and true  
Brave and undaunted ever we'll be  
Here's to the school we love  
Here's a toast to you.

COLORS

Red and White

MASCOT

Tiger